



Texas District Summer 2012 Board Meeting
 Renaissance Worthington Hotel - Ft Worth, TX
 1:30 PM – 4:30 PM
 August 29, 2012

TexITE Board of Directors (Voting Members)

<u>Position</u>	<u>Name</u>	<u>Firm</u>	<u>WrRpt</u>	<u>Attend</u>
President	Dave Carter	City of Richardson	N	Y
Vice-President	Melisa Finley	TTI	N	Y
Secretary-Treasurer	Kirk Houser	City of Longview	Y	Y
International Director	Gilmer Gaston	Pape-Dawson	Y	Y
Past President	Brian Shamburger	Kimley-Horn and Assoc.	N	Y
At-Large Representative	Jere Hart	X8Environmental	N	N
Brazos Valley Section Rep	LuAnn Theiss	TTI	Y	Y
Capital Area Section Rep	Alex Reyna	Bury+Partners	Y	Y
Greater Dallas Section Rep	Nanditha Togar	Urban Engineers Groups, Inc.	Y	Y
Greater Ft. Worth Section Rep	Natalie Bettger	NCTCOG	Y	Y
Greater Houston Section Rep	Manu Isaac	Kimley-Horn and Assoc.	Y	Y
South Texas Section Rep	Kerri Collins	Pape-Dawson	Y	N

Committee Chairpersons and Leadership

<u>Position</u>	<u>Name</u>	<u>Firm</u>	<u>WrRpt</u>	<u>Attend</u>
Awards Committee	Melisa Finley	TTI	Y	Y
Consultants Council	Dustin Qualls	Traffic Engineers, Inc.	Y	Y
Legislative Committee	Walter Ragsdale	Ragsdale Consulting	N	N
Future Engineers Committee	Matt Johnson	Freese and Nichols	N	Y
Membership Committee	Nanditha Togar	Urban Engineers Group	Y	Y
Newsletter Committee	Matt Johnson	Freese and Nichols	N	Y
Past Presidents Committee	Wayne Kurfees	Kimley-Horn and Assoc.	N	Y
Program Committee	Melisa Finley	TTI	N	Y
Technical Committee	Paul Luedtke	HDR	N	Y
Transit Committee	Tom Ryden	Parsons	N	N
Younger Members Committee	Matt Sneed	Kimley-Horn and Assoc.	Y	Y
District Administrator	Jim Williams	University Texas Arlington	Y	Y
District Database	Susan Langdon	Savant Group	N	Y
Historian	Jason Crawford	TTI	N	N
Student Chapter Liaison	Robert Saylor	City of Richardson	Y	Y
Website	Gary Thomas	TTI	Y	Y
LAC – San Marcos 2012	Alex Reyna	Bury+Partners	Y	Y
	Sabbas Avila	City of San Marcos		N
LAC – Fort Worth 2012	Natalie Bettger	NCTCOG	Y	Y
	Jennifer Butcher	Savant Group		N
LAC – Richardson 2013	Dave Carter	City of Richardson	Y	Y
	Mark Titus	City of Richardson		N
LAC – Houston 2013	Manu Isaac	Kimley-Horn and Assoc.	Y	Y
	Dustin Qualls	Traffic Engineer, Inc.		Y
LAC – Austin 2014	Alex Reyna	Bury+Partners	Y	Y
	Anna Martin	HDR		N

Additional Attendees

<u>Position</u>	<u>Name</u>	<u>Firm</u>	<u>WrRpt</u>	<u>Attend</u>
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Minutes

1. Call to Order at 1:40 PM Carter
2. Approval of March 2012 Board Meeting Notes Houser
 - **Motion** by Finley
 - **Second** by Theiss
 - Motion Unanimous Passed
3. International ITE Introductions if present Carter
 - None present
4. International Director Report Gaston
 - Verbal report by Gaston
 - Mentioned new program to sponsor future leaders – Leadership ITE
 - New Trip Gen Manual coming out
 - May move Annual Meeting into Fall
5. District Administrator Report Williams
 - First dues check from ITE received, second check should arrive soon
 - Latest numbers from San Marcos LAC match books
 - Discussion of awards paid recently
 - Discussion of meetings and the difference between the raw TTI bill and the final bill
6. Treasurer's Report Williams/Houser
 - Approved 2012 Budget Houser
 - Discussed planning for 2013 budget
7. Vice-President's Report Finley
 - No report
8. President's Report Carter
 - Carter showed appreciation for passed three years
9. Local Arrangement Committee Reports
 - Spring 2012, San Marcos Avila/Reyna
 - a. Written Report – no additional comments
 - Summer 2012, Fort Worth Bettger/Butcher
 - a. Report submitted
 - b. Jennifer Butcher delivered baby at 10:30 am today
 - Spring 2013, Richardson Carter/Titus
 - a. Carter covered information in written report
 - b. Have not decided upon Thursday Night Social
 - i. Car museum
 - ii. Themed event – multiple possibilities
 - iii. Collegiate traffic bowl – should it be a session instead of being at the social
 - iv. Jerry DeCamp wedding that Friday Evening
 - Summer/Fall 2013, Houston Isaac/Qualls
 - a. Isaac presented information from report
 - b. Clear Lake was selected
 - c. Hilton \$99/night
 - d. Possibility of moving to September
 - i. Reduces conflict with International ITE
 - ii. Reduces complications with students
 - iii. Hotel might be \$89/night if in September
 - e. Thursday night social
 - i. Johnson Space Center
 - ii. Galveston Bay Cruise
 - iii. Kema boardwalk
 - Winter/Spring 2014, Austin Reyna/Martin
 - a. Discussed possibility of presenting at Thursday lunch meeting instead of Friday Lunch

- b. Meeting will be 60th anniversary
10. Section Reports / Issues or Action
- At-Large Representative Hart
 - No Report
 - Brazos Valley Section Theiss
 - Written report – no additional information
 - Capital Area Section Reyna
 - Written report
 - By Laws changes on hold
 - Greater Dallas Section Togar
 - Written report – no additional information
 - Greater Fort Worth Section Bettger
 - Written report – no additional information
 - Greater Houston Section Isaac
 - Written report – no additional information
 - South Texas Section Collins
 - Written report – Rep not present
11. Committee Reports / Issues or Action
- Awards Committee Finley
 - Written report – no additional information
 - Consultants Council Qualls
 - Written report – no additional information
 - District Database Langdon
 - Rep not present
 - Future Engineers Johnson
 - No report
 - Legislative Committee Ragsdale
 - Rep not present
 - Membership Committee Togar
 - Written report – no additional information
 - Newsletter Johnson
 - Next newsletter will have safety focus
 - Past Presidents Kurfees
 - No report
 - Program Finley
 - Finley thanked everyone
 - Reminded Section Reps of meeting duties as Moderators
 - Houser to lead next meeting program
 - Student Chapter Liaison Saylor
 - Written report
 - Saylor to urge student chapters to send in rosters
 - More schools plan to utilize new travel policies
 - Technical Committee Luedtke
 - Rep not present
 - Transit Ryden
 - Rep not present
 - Website Thomas
 - Written report
 - Williams complimented website

- Thomas mentioned improvements to membership database-website integration
- Finley mentioned the Leaders file sharing page
- Younger Members Committee Sneed
 - Written report
 - Committee meeting tomorrow at 9 am
 - Tonight social – Frankie’s Sports Bar – room reserved
- 12. Action on Policy, By-Laws, and District Functions Carter
 - Meetings Location Policy
 - Carter discussed committee discussion
 - Possibly eliminate the areas
 - Policy manual would need to be changed – By Laws unaffected
 - Discussion of how ITS Texas selects locations
 - Kurfees mentioned historical perspective
 - **Motion** to Eliminate the Three Regions and shift responsibility to selection of new meetings to the Board for future meetings starting with Summer/Fall 2014 meeting by **Carter**
 - i. Second by Gaston
 - ii. Motion **Approved** Unanimous
- 13. Other Business Carter
 - Badges for Officers
 - Thomas saw badges at international
 - Discussion of who should get them
 - i. Past Presidents
 - ii. Current Officers
 - iii. Current Section Reps
 - **Motion** by Carter to purchase 3” x 2” badges for
 - i. Past Presidents
 - ii. Current Officers
 - iii. Current Section Reps
 - iv. To includes dates (years)
 - **Second** by Finley
 - **Approved** Unanimously
 - New Secretary/Treasurer
 - Susan Langdon has volunteered to be nominated
 - No other candidates have agreed to volunteer
 - Carter discussed methodology for candidates
 - i. Former section presidents
 - ii. Active members
 - Meetings manual
 - Finley and Cater to discuss formation of a committee to update manual
- 14. Adjourn at 3:11 PM