



**Minutes**

**TexITE District 9 Fall Board Meeting – October 21, 2005  
TTI Offices, Austin, Texas**

Location	Attendee
TTI Austin Office	Connie Clark*, President Brian Van De Walle*, Vice President Jason Crawford*, Secretary/Treasurer Jim Carvell*, International Director Brian Jahn*, South Texas Section Rep Rebecca Wood*, Capital Area Section Rep Rick Charlton*, At-Large Section Rep. Susan Langdon, Database Administrator
TTI Arlington Office (Videoconference)	Walter Ragsdale, Legislative Committee Chair Jim Williams, District Administrator Beth Ramirez, Past President Russ Wiles*, Greater Fort Worth Section Rep.
TTI College Station Office (Videoconference)	Gary Thomas, Website Committee Melisa Finley*, Brazos Valley Section Rep. Srini Sunkari, College Station LAC Chair
TTI Houston Office (Videoconference)	Ramesh Gunda*, Houston Section Rep.

President Connie Clark called the meeting to order at 10:08 am.

**1. Approval of June 23, 2005, Board Meeting Minutes**

International Director Jim Carvell moved to approve the June 23, 2005 District 9 Board meeting minutes. The motion was approved.

**2. International Director's Report**

International Director Carvell will make a written report to the board at the end of this month to state his desire to have TexITE members involvement at the upcoming mid-year meeting (as moderators and panelists) in San Antonio. He expressed the need to stir interest within the membership to get District 9 members to mid-year meeting. He currently serves on the budget committee and will be able to report how much money was lost on the Australia annual meeting. He continued stating that Incoming International Director Robert Wunderlich will attend the International Board meeting at the end of this month. He concluded with discussing international meeting issues including participation and costs.

### 3. Discussion and action on the revised District Policy Manual, final report

The District Board discussed the draft policy manual prepared by Past President Beth Ramirez. Beth Ramirez asked the board to review the calendar of duties and to provide comments to her. **The Board unanimously agreed to return comments to Beth Ramirez by November 30, 2005.** Vice-President Brian Van De Walle suggested conducting a District Board meeting in January 2006 and to include adoption of the policy manual on that meeting's agenda. The board plans to announce the adopted manual to the general membership at the March business meeting.

### 4. Treasurer's Report

District account balances – District Administrator Jim Williams discussed the treasurer's report (Appendix A). He stated he sent Roberto Murillo, the Summer 2005 Local Arrangements Chair, a spreadsheet on meeting account activity Williams recorded. Williams expressed increased importance to reconcile each meeting by the end of calendar year for tax filing purposes related to the non-profit status. He continued stating that he is expecting to set up a merchant account for accepting credit cards before the upcoming summer meeting.

Status of Non-profit – District Administrator Williams stated that he just received the forms to sign and return to the ITE attorneys with a \$100 check for the application fee. He noted that our organization will have a new tax identification number. He concluded stating that the District will file a tax form each year that is due in March.

Tax-exempt Designation – District Administrator Williams is hoping to start the tax-exempt application once the non-profit status is complete. He expects to have the tax-exempt designation ready for the upcoming summer meeting.

District Affiliate billing – In response to a question, Database Administrator Susan Langdon stated that those non-responders after the second billing were removed from the current database; a backup version of the database still contains their names and last known contact information. District Administrator Williams will coordinate with Database Administrator Langdon to get mailing labels for the next year's billing to go out before the end of the year. The board discussed the continued handling of non-responders. The board noted and discussed lingering confusion on the various membership levels.

Report on securing directors' and officers' liability insurance – Secretary-Treasurer Jason Crawford discussed billing problems with the previous insurance carrier. He continued by discussing recent actions to complete application and compare premiums with two companies. The board discussed general liability limits and deductible amounts. International Director Carvell will ask what other districts are doing and seek advice from Pete Frenz. The board agreed to distribute insurance information via email before the next board meeting. **The board deferred action on this item until the next board meeting.**

### 5. District At-large Appointment

Vice-President Van De Walle moved to appoint Taylor Withrow filling the unexpired term for Rick Charlton as District At-large Member starting January 1, 2006 to December 31, 2006. International Director Carvell seconded the motion. The board approved the motion. International Director Carvell contacted Withrow who gladly accepted the appointment.

## 6. Local Arrangements Committee Reports

Winter 2005, Waco, Closeout – District Administrator Williams noted that he and Rick Charlton were getting close to having their numbers match up. **The board agreed to have reconciliation of this meeting set for November 30, 2005.**

Summer, June 23-25, 2005, Laredo – Local Arrangements Committee Chair Roberto Murillo submitted a written report (Appendix B). District Administrator Williams discussed the meetings ledger (Appendix C) noting that deposits shown in the 'Other' column have not been confirmed as being associated with the Laredo meeting. **The board agreed to have reconciliation of this meeting set for November 30, 2005.** District Administrator Williams stated that he asked Local Arrangements Committee Chair Roberto Murillo to send him their ledger to check to against the bank records. Murillo reports that the net profit at this time is \$993.69.

ITE Mid-Year Planning – Vice-President Van De Walle reported that a session is reserved for student posters and one for the district's business meeting. These events are expected to be held on Tuesday afternoon. The student poster session will begin after lunch and be followed by the district business meeting to conclude before 5:00 pm. District 9-only event registration is expected to be between \$100 and \$125 and will include access to the vendor area. He stated that the board should encourage members to register for whole mid-year meeting. He stated the meeting dates are March 19-22, 2006. The meeting will be held at the Crowne Plaza Hotel. Vice-President Van De Walle will send information on the technical sessions out to the board. He also stated that District 9 will receive meeting funds for District 9-only registration after other meeting costs (rolling poster board, audio/visual, etc, not to include room rental) are deducted. Vice-President Van De Walle will prepare an announcement to be sent to general membership. The PTOE exam will be offered the Saturday before the meeting start. At this time no refresher course will be offered.

Summer, June-8-10, 2006, College Station – Local Arrangements Committee Chair Srin Sunkari confirmed that a large TxDOT meeting expected to conflict with our previously selected dates will occur. He stated that the new meeting dates are June 22-24, 2005. He continued that the registration fees will be similar to the Laredo meeting. The Friday night social details are still being worked out – held at a new hall in downtown Bryan or the Briarcrest Country Club. District Administrator Williams stated that he will start process to get Chair Sunkari on bank signature card. **The district reviewed and approved the current meeting budget (Appendix D).**

Winter, 2007, Houston – President Clark announced two possible meeting dates: January 10-13, 2007 or February 1-3, 2007. Board discussion indicated preference for the February meeting dates to not conflict with the annual Transportation Research Board meeting and the Martin Luther King holiday. Negotiations have been with the Crowne Plaza Hotel Downtown.

## 6. TextITE Newsletter Technical Issue

The board discussed the over-representation of TTI research work in the technical issue. President Clark pointed out her instruction to the new technical committee to help with producing content for the technical issue. The board continued discussion on the role of

technical committee and greater efforts to gain article submission from other sources including municipalities and consultants.

## **7. Section Reports**

Section officers' ITE membership – Vice-President Van De Walle will prepare a letter from President Clark to the sections to remind them that their officers are to be voting-eligible ITE members in conformance with Section 4.1 of their Section Charter and request them to review and update their bylaws, if they do not conform.

The sections, with exception of the Greater Dallas, submitted written reports. These reports are included in Appendix E. No report was provided by the Greater Dallas Section.

## **8. Committee Reports**

Website/webmaster Issues – Chair Gary Thomas submitted a written report (Appendix F) and briefly discussed it with the board.

District Database – Database Administrator Langdon submitted current membership statistics (Appendix G). She asked the board for permission to remove fields not currently used. The board had no objections to delete these fields – Region, LSA Class Type, Employer Type. She continued that she had posted an updated roster on the district website. This has led to an increase in member communication to her updating their information. She plans to publish a new roster in about a month.

Legislative Committee – Chair Walter Ragsdale gave no written or oral report. The board discussed the need to coordinate for the FY07 legislative session and to seek a possible replacement for Chairman Ragsdale if he is unable to continue in this position.

Other written reports were received from the Younger Members Committee and the Committee for Future Engineers (Appendix H and I). Committees not submitting reports included: Technical Committee, Consultants Council; Student Chapter Liaison; and Membership.

## **10. Wilbur Smith Distinguished Transportation Education Award Nominee**

The board discussed the need to encourage nominations from the District. Nomination criteria were reviewed.

## **11. Other Business**

Vice-President Van De Walle will compose a letter for President Clark to send to TxDOT thanking Judy LeVisier for her assistance and coordination in the October 22 offering of the PTOE exam.

President Clark adjourned the meeting at 1:25 pm.

**Treasurer's Report  
District 9 ITE (TexITE)  
2005  
as of 19 October 2005**

**Checking Account**

<b>Beginning Balance</b>		<b>\$5,239.92</b>	
<b>Income</b>			
Dues: International	9,711.00		
Dues: Dist. Affl. + Subs.	1,555.00		
Winter 2005 (Waco)	1,570.91		(not final)
Summer 2005 (Laredo)			
Labels			
Newsletter Advertising	825.00		
Interest			
<b>Total Income</b>		<b>\$13,661.91</b>	
<b>Expenses</b>			
Insurance			
Newsletter	126.87		
Postage & Supplies - Ballots	497.50		
Awards			
Award Plaques	119.06		
Pres & VP Travel to ITE Ann. Mtg.			
International Director Travel	884.92		
ITE Council Chair Travel	365.15		
Trans. Engr. of Year	100.00		
Young Member of Year	100.00		
Student Chapter Support			
Student Papers			
Outstanding Student Awards	500.00		
Outstanding St Chap Award	150.00		
Student Travel Support	2,030.15		
ITE Contributions (gen fund+schol)			
ITE Contributions (Prof. Dev. Fund)			
Web Site Support	359.88		
P.O. Box Rental			
Bank Service Charges	78.00		
<b>Total Expenses</b>		<b>\$5,311.53</b>	
<b>Balance</b>		<b>\$13,590.30</b>	
Savings acct. closed (14 April)	23,949.20		
<b>Balance as of 20 June 2005</b>		<b>\$37,539.50</b>	

**Savings Account**

<b>Beginning Balance</b>		<b>\$23,910.63</b>
Interest	38.57	
Savings acct. closed (14 April)	-23,949.20	
<b>Ending Balance</b>		<b>\$0.00</b>

# TEXITE BUDGET - 2005

19 October 2005	Adopted 2005 Budget	2005 ACTUAL	REMAINING
<b>INCOME:</b>			
Dues: Int'l (Current year)	9,500.00	9,711.00	-211.00
Dues: Affiliate	1,000.00	1,555.00	-555.00
Winter Meeting (Waco)	1,000.00	1,570.91	-570.91
Summer Meeting (Laredo)	1,000.00		1,000.00
Prof & Product Listings	1,270.00	825.00	445.00
Checking Interest	-		0.00
Other			0.00
<b>SUBTOTAL</b>	<b>\$ 13,770.00</b>	<b>\$ 13,661.91</b>	<b>\$ 108.09</b>
Transfer from Reserve Fund	\$ 2,211.00		2,211.00
<b>TOTAL INCOME:</b>	<b>\$ 15,981.00</b>		<b>\$ 2,319.09</b>
<b>EXPENSES:</b>			
Newsletter			
Publishing	-		0.00
Printing	600.00	101.87	498.13
Postage	600.00	25.00	575.00
<b>Administrative Expense:</b>			
ITE dues for Webm & Admin	500.00		500.00
Postage & Supplies (Ballots)	150.00	497.50	-347.50
Printing	100.00		100.00
Appl. for tax-exempt status	500.00		500.00
Supplies	75.00		75.00
Other			0.00
<b>Student Chapters:</b>			
Direct Support	1,500.00		1,500.00
Travel Support to District	900.00	2,030.15	-1,130.15
Travel Support to ITE	-		0.00
Outstanding Student Awards	500.00	500.00	0.00
Outstanding Stu Chptr Award	150.00	150.00	0.00
Student Paper Awards	375.00		375.00
<b>Awards:</b>			
Transp Engr of Year	100.00	100.00	0.00
Young Member Award	100.00	100.00	0.00
Future Engrs Cash Awards	175.00		175.00
Plaques	300.00	119.06	180.94
District 9 Fellowships (2 ea)	-		0.00
<b>Contributions</b>			
ITE (General)	200.00		200.00
ITE (Fellowship)	300.00		300.00
ITE Prof Develop Fund	1000.00		1,000.00
<b>Travel</b>			
Section President & VP	2,000.00		2,000.00
International Director	2,500.00	884.92	1,615.08
ITE Council Chairs	2,250.00	365.15	1,884.85
<b>Other</b>			
Insurance	350.00		350.00
Web Site Support	230.00	359.88	-129.88
Bank Charges	25.00	78.00	-53.00
Merchant Account for Web	425.00		
PO Box (Yearly)	76.00		76.00
Other	-		0.00
<b>Subtotal</b>	<b>\$ 15,981.00</b>	<b>\$ 5,311.53</b>	<b>\$ 10,244.47</b>
Outstanding Expenses			
<b>Total Expenses</b>	<b>\$ 15,981.00</b>		<b>\$ 10,244.47</b>



**DATE:** October 20, 2005

**TO:** Texlte Board Members

**FROM:** Roberto Murillo, P.E., P.T.O.E.  
Local Arrangements Committee Chairman

**SUBJECT:** Final Report on Laredo TexITE Meeting 6/23/05 thru 6/25/05

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For your information, please see below information requested for our final report on revenues and expenditures incurred during our 2005 Texlte Summer Meeting at La Posada in Laredo, Texas.

**Total Registration: 155**

125 Regular  
30 Students

**Rooms Reserved: 147**

Thursday, 6/23/05 – 77 Rooms  
Friday, 6/24/05 – 68 Rooms  
Saturday, 6/25/05 - 2 Rooms

**Friday's Kick-Off Luncheon:**

6/23/05 – 157 registrations received; 150 guaranteed plates paid;  
142 people served.

**Friday Night Social:**

6/23/05 – 171 registrations received; 200 guaranteed plates paid;  
175 people served.

**Saturday Business Luncheon:**

6/24/05 – 155 registrations received; 150 guaranteed plates paid;  
115 people served.

**Golf Tournament – Laredo Country Club:**

15 people registered & paid; 13 people participated at a cost of \$66.00 each  
(Transportation & meal included)

**1<sup>st</sup> Place Golf Winners:**

George Gallegos, City of Amarillo  
Michael Padilla, City of Amarillo  
Dan Magee, TxDOT-Laredo  
Eddie J. Gutierrez, Premier Engineering, Laredo

\*\*Estimated Profit to Date is \$993.69.\*\*  
(Final Expenditure/Revenue Report Pending)

### Tex ITE Meetings Account - 2005

19 October 2005

	Waco Meeting February 2005		Laredo Meeting June 2005		Other		Description
	Deposits	Withdrawals	Deposits	Withdrawals	Deposits	Withdrawals	
Oct (2004)		100.00					
Nov (2004)		100.00					
Dec (2004)							
January	4,680.00	231.51					15,607.05
February	13,980.00	12,917.40				18.00	20,037.54
March		4,348.07			440.00		21,100.14
April		142.11			650.00		17,192.07
May				2,511.16	1,245.00		15,188.80
June				720.00	17,733.50		15,713.80
July	750.00		750.00	269.92	125.00		27,088.29
August					294.12		28,443.37
September				9,720.02	125.00	3.00	28,737.49
October							19,139.47
November							
December							

### Meeting Totals

19,410.00	17,839.09	750.00	19,580.11
Net Revenue	1,570.91	-18,830.11	

**DRAFT Meeting Budget - TextITE Summer 2006 in College Station, Texas**

Meeting Item	Fixed Cost	Estimated Number	Cost Per Attendee	Estimated Total Costs	Estimated Revenue
<b>1. Registration</b>					
Member - Early <sup>1</sup>		125	\$125.00		\$15,625.00
Member - Late <sup>1</sup>		20	\$150.00		\$3,000.00
Non-Member <sup>1</sup>		5	\$150.00		\$750.00
Student <sup>1</sup>		40	\$25.00		\$1,000.00
Vendor - Full <sup>1</sup>		5	\$125.00		\$625.00
Vendor - Name badge only		55	\$15.00		\$825.00
Comp <sup>1</sup>		4	\$125.00	\$500.00	
<b>Subtotal</b>		<b>254</b>		<b>\$500.00</b>	<b>\$21,825.00</b>
<b>2. Banking</b>					
Check Printing	\$0.00			\$0.00	
Pay Pal Fees	\$300.00			\$300.00	
<b>Subtotal</b>				<b>\$300.00</b>	<b>\$0.00</b>
<b>3. Promotions and Publicity</b>					
Postage, Envelopes, & Labels	\$50.00			\$50.00	
Mail Out	\$50.00			\$50.00	
Packet Stuffers	\$100.00			\$100.00	
Packet Stuffing Party	\$100.00			\$100.00	
Program Printing	\$500.00			\$500.00	
Event Tickets	\$30.00			\$30.00	
Name Badges/Ribbons	\$100.00			\$100.00	
Table Placards	\$25.00			\$25.00	
Guide Signs	\$50.00			\$50.00	
Misc Printing	\$50.00			\$50.00	
<b>Subtotal</b>				<b>\$1,055.00</b>	<b>\$0.00</b>
<b>4. Hotel Guest Room Expenses</b>					
Comp Rooms		8	\$100.00	\$800.00	
<b>Subtotal</b>				<b>\$800.00</b>	<b>\$0.00</b>
<b>5. Door Prizes/Souvenirs</b>					
Door Prizes	\$500.00			\$500.00	
Souvenirs	\$50.00			\$50.00	
<b>Subtotal</b>				<b>\$550.00</b>	<b>\$0.00</b>
<b>6. Kick-Off Lunch</b>					
Room Charge	\$0.00			\$0.00	
AV Equipment	\$80.00			\$80.00	
Meals		195	\$19.00	\$3,705.00	
Additional Tickets Purchased		5	\$19.00	\$95.00	
Speaker	\$19.00			\$19.00	
Centerpieces	\$0.00	25		\$0.00	
<b>Subtotal</b>		<b>200</b>		<b>\$3,899.00</b>	<b>\$0.00</b>
<b>7. Technical Sessions</b>					
Room Charge (2)	\$0.00			\$0.00	
AV Equipment (2)	\$160.00			\$160.00	
Refreshments (2)		300	\$8.00	\$2,400.00	
<b>Subtotal</b>				<b>\$2,560.00</b>	<b>\$0.00</b>
<b>8. Friday Night Event</b>					
Location Charge	\$0.00			\$0.00	
Meals		180	\$30.00	\$5,400.00	
Additional Tickets Purchased		20	\$30.00	\$600.00	
Transportation (TAMU buses)	\$650.00			\$650.00	
Entertainment	\$100.00			\$100.00	
Centerpieces/Decorations	\$75.00			\$75.00	
<b>Subtotal</b>		<b>200</b>		<b>\$6,825.00</b>	<b>\$0.00</b>
<b>9. Business Lunch</b>					
Room Charge	\$0.00			\$0.00	
AV Equipment	\$80.00			\$80.00	
Meals		145	\$19.00	\$2,755.00	
Additional Tickets Purchased		5	\$19.00	\$95.00	
Centerpieces	\$0.00	25		\$0.00	
<b>Subtotal</b>		<b>150</b>		<b>\$2,930.00</b>	<b>\$0.00</b>
<b>10. Golf Tournament (Thurs morning)</b>					
Green Fees Collected		20	\$80.00		\$1,600.00
Green Fees Paid		20	\$60.00	\$1,200.00	
Prizes	\$250.00			\$250.00	
Food		20	\$10.00	\$200.00	
<b>Subtotal</b>				<b>\$1,650.00</b>	<b>\$1,600.00</b>
<b>11. Technical Tours (Thurs afternoon)</b>					
Fees					
Food					
Transportation					
<b>Subtotal</b>				<b>\$0.00</b>	<b>\$0.00</b>
<b>12. Guest Activities</b>					
Fees					
Food					
Transportation					
<b>Subtotal</b>				<b>\$0.00</b>	<b>\$0.00</b>

Total \$21,069.00 \$23,425.00  
 Estimated Profit/Loss \$2,356.00

<sup>1</sup> Includes Kickoff lunch, Technical sessions, Friday night event, & Business lunch



## Section Report – October 15, 2005

### Officers

- President – Brooke Ullman
- Vice President – Marcus Brewer
- Secretary-Treasurer – David Besly
- District 9 Representative – Melisa Finley
- Immediate Past President – Michael Parks

### Appointed Positions

- Membership Chair – Nada Trout
- Webmaster – Gary Thomas
- Listserv Owner/Operator – Marcus Brewer
- Summer 2006 LAC Chair – Srinivasa Sunkari

### Membership

TOTAL MEMBERSHIP – 47

- Members – 24
- Affiliates – 11
- Student Members – 12

### Financial Summary

Current Balance – \$725.62

### Summary of Meetings since last Section Report

Date	Location	Attendance	Speaker(s)	Topic
Aug 30	Gibb Gilchrist Building, Room 102	48	U.S. Representative Chet Edwards (D-Waco)	SAFETEA-LU and Transportation Issues for District 17
Sep 29	Gibb Gilchrist Building, Room 102	24	Marcus Brewer, TTI	Observations from Eastern Australia
Oct 27	Gibb Gilchrist Building, Room 102	(scheduled)	John McBeth, Brazos Transit District	Transit Accommodations for Local Hurricane Evacuees

### Other Activities

Monthly Executive Board meetings; officer meetings with Local Arrangements Committee and planning for 2006 TexITE Summer Meeting; plans for a fall social activity in November.



# CAPITAL AREA SECTION



## Section Report – October 2005

### Current Officers

**Sharon Barta**, President, 258-5455  
[sabarta@austin.rr.com](mailto:sabarta@austin.rr.com)

**James Kratz**, Vice President, 314-3178  
Fax: 314-3135 [James.Kratz@c-b.com](mailto:James.Kratz@c-b.com)

**Ericka Muñoz**, Secretary-Treasurer, 457-4867  
Fax: 479-8163 [ericka.munoz@ci.austin.tx.us](mailto:ericka.munoz@ci.austin.tx.us)

**Rebecca Bray**, Section Representative, 502-0481  
Fax: 502-1425 [rwood@wilbursmith.com](mailto:rwood@wilbursmith.com)

### Membership Summary

As of the October 7 meeting, the Capital Area Section had 48 paid members and a current balance of \$4,649.

### Committee Members

Nominating – Amy Lewis, Rafael Riojas, and Jonathan Lammert

### Summary of Activities since Last Report

August 5 – Speaker: Coby Chase, TxDOT Government and Business Enterprises Division Director. Mr. Chase spoke on federal and State legislation changes and his new division that came into being August 1. He highlighted issues that were brought up during the 79<sup>th</sup> Legislative Session. The meeting was held at the Austin office of Carter & Burgess. There were approximately 18-20 people in attendance.

September 17 – The Capital Area Section hosted the PTOE review course. There were 20 people in attendance.

October 7 – Speakers George Adams and Gordon Derr from the City of Austin. This meeting addressed two topics that are being discussed within the Traffic Engineering community – Transit Oriented Development and the proposed development of commercial design standards for streets along core transit corridors. The meeting was held again at the offices of Carter & Burgess and about 30 people attended

December 2 – Will be the final meeting of the 2005 year. This will be the business meeting where we elect new offices. The meeting will be held at The County Line Restaurant.



2005 FALL BOARD MEETING REPORT  
OCTOBER 21, 2005

**1.0 2005 SECTION LEADERSHIP**

President: Scott Cooner, P.E., Texas Transportation Institute  
Vice-President: Natalie Bettger, North Central Texas Council of Governments  
Secretary/Treasurer: Roy Parikh, P.E., TxDOT Fort Worth District  
Past President: Chris Hoff, P.E., Carter & Burgess  
Section Representative: Russ Wiles, P.E., City of Fort Worth

**2.0 CURRENT SECTION FINANCIAL STATUS**

Account balance as of September, 30 2005: \$ 1,728.58

**3.0 SECTION MEMBERSHIP STATUS**

There are 67 individuals who have paid the 2005 membership dues to the Greater Fort Worth Section. This total includes 29 members that are part of agency memberships. As of October 2005, there were 120 international ITE members within the Greater Fort Worth Section boundaries, as listed by the ITE website ([www.ite.org](http://www.ite.org)). Table 1 provides a breakdown of the membership grade of these international ITE members.

**Table 1. Membership Grade of International ITE Members in GFW Section.**

Membership Grade	Number
Student	26
Institute Affiliate	1
Associate Member	44
Member	44
Fellow	5
Total	120

**3.1 General**

The Section holds regular monthly meetings on the third Thursday of each month, generally at Joe T. Garcia's Restaurant located at 2201 N. Commerce St. in Ft. Worth. The dates, speakers, topics, and attendance are shown in Table 2.

The May meeting was held at the Texas Department of Transportation Fort Worth District in the Regional Training Center facility. This was the first TexITE meeting to be held at TxDOT and it generated the highest attendance (61 people) of any of the 2005 meetings. The future plan is to have one or two meetings per year in this location to promote greater TxDOT involvement in the Greater Fort Worth Section TexITE.



**Table 2. Summary of Section Meetings in 2005**

<b>Date</b>	<b>Speakers</b>	<b>Topic</b>	<b>Attendance</b>
January 21	Ken Cervenka and Arash Mirzaei NCTCOG	TransCAD Modeling at NCTCOG	38
March 17	Kent Kacir Siemens ITS	Use of the Flashing Left Arrow Display for Protected/Permitted Left Turn Operation	29
April 21	Keith Wilschetz DFW International Airport	Skylink People Mover System and Other Projects Being Implemented at DFW	33
May 19	Charles Conrad TxDOT Fort Worth District	Comprehensive Development Agreements	61
July 21	Russ Wiles, City of Fort Worth	Railroad Quiet Zones	46
August 18	Mike Hasler, Graham Associates	Transportation in the Entertainment District of Arlington	59
September 15	Susan Langdon, Street Smarts	Simulation Performance Measures in System Design	27
October 20	Rupangi Munshi, UT-Arlington  Phong Vo, UT - Arlington	Student Presentations: Impacts of Signal Synchronization on Vehicular Emissions – On- Board Measurement Case Studies & Capacity Estimation of Two- Sided Type C Weaves on Freeways	?

### **3.2 Committees**

The Section currently has three ongoing committees: the Membership Committee, the Adopt-a-Highway Committee, and the Engineering Outreach Committee. The Membership Committee is co-chaired by Mark Mathis of the City of Fort Worth and Mitzi Ward of NCTCOG.

Jennifer Butcher of Street Smarts chairs the Adopt-a-Highway committee. The Section is responsible for a 2-mile section of Spur 303 (Pioneer Parkway) located in Arlington between Park Springs Road and Fielder Road. The Fall cleanup activity occurred on Saturday, October 8<sup>th</sup>.

The GFW Section is still looking for someone to replace Carol Walters as chairperson of the Engineering Outreach Committee. In the interim, Jason Crawford organized the GFW Section response and participation in National Engineers Week in the spring.

### **3.3 Future Meeting Schedule**

Future meetings are planned for November 17<sup>th</sup> and December 15<sup>th</sup>.



## Houston Area Section

### Section Report – October 18, 2005

#### Officers

- President – Stuart Corder, PE
- Vice President – Randy Schulze, PE, PTOE
- Secretary-Treasurer – Ron Jenson
- Section Representative – Ramesh Gunda, PE, PTOE
- Immediate Past President – Robert DeShurley

#### Appointed Positions

- Membership Chair – Rob Benz
- Webmaster – Dennis Quals
- Programs Chair – Robert Seigfried, PE

#### Membership

MEMBERSHIP – 220

#### Financial Summary

Current Balance – \$ 10,000

#### Summary of Meetings since last Section Report

MONTH	AGENCY	SPEAKER	Topic	Confirm
JAN	--	--	TexITE Winter	
FEB 9	COH	Michael Marcotte	CIP	yes
MAR 9	METRO	Tom Lambert/Loyd	RCTSS	yes
APR 13	City Missouri City	Lee Dorger	Missouri City	yes
MAY	METRO	Frank Wilson	Vendors Night	yes
JUN	--	--	TexITE Summer	--
JUL 13	HC	Sylvia Garcia	PCT 2	yes
AUG	TxDOT	John Gaynor	ITS	yes
SEP	Harris County Toll/Team Texas	Fred	Toll Systems/Feasibility	yes
OCT	Shrimp Boil	--		--
NOV	TxDOT/HCPID/COH	Stuart,John,Wayne	Hurricane Rita	yes
DEC	--	--	Business Meeting	--

**To:** TexITE Board of Directors  
**From:** Gary B. Thomas, Chair, Web Committee  
**Date:** October 18, 2005  
**Re:** Web Committee Report

I first want to acknowledge the efforts of Marc Jacobson in establishing the TexITE web site and his continuous improvements and updates over the years. The groundwork that he laid, particularly in the Members Only section, continues to serve as a foundation for the recently redesigned web site.

At the Laredo summer meeting I was named the new chair for the web committee. My primary goals over the next 3 months were to:

1. Move the web site to a new internet service provider.
2. Redesign the web site to allow for easier updates.

Both of these goals have been obtained.

The web site was transferred to a new internet service provider in July. Marc had previously been serving as the service provider through a reseller account he had established. Marc requested that he no longer provide that service. I recommended to the board that TexITE use Agnitek, a College Station-based company, as the new service provider. I maintain another web site on Agnitek's servers and had found their customer service to be excellent, their server reliability to be outstanding, and their pricing structure to be very competitive. The board approved the move to Agnitek.

The redesign of the web site was completed by August. Most of the redesign changes were either aesthetic or structural in nature; although there was some additional information added. The Members Only section continues to allow members to browse the membership, update their information, read the current and past newsletters, and vote in elections. The home page now contains a "News You Can Use" section and a calendar of "Upcoming Events." The positions available page was revamped to include an index page of all jobs listed. From the index page the user can click on an individual position for more information. The jobs pages, as well as the Consultants Council and Highway Products Group pages, are now database driven to allow for easier updates. An Awards section was added to showcase the TexITE award recipients.

In addition to the web site redesign, several email lists were established to make communication easier for the TexITE leadership. A summary of those lists is attached to this memo.

My next short term goals for the web site (to be completed in the next 4 months) are:

1. Expand the committee pages
2. On line submission of News and Calendar items
3. Aesthetic changes to the Update Profile page
4. On-the-fly creation of TexITE News email list

**E-mail lists:**

Address	Position	Subscriber	Email Address
<p>board@texite.org</p>	<p>President Vice President Sec'y/Treasurer Int'l Director Past President Brazos Valley Rep Capital Area Rep Dallas Rep Houston Rep Fort Worth Rep South Texas Rep At Large Rep</p>	<p>Connie Clark Brian Van De Walle Jason Crawford Jim Carvell John Friebele Melisa Finley Rebecca Wood Paul Luedtke Ramesh Gunda Russell Wiles Brian Jahn Rick Charleton</p>	<p>cclark@eng.hctx.net brian.vandewalle@kimley-horn.com j-crawford@tmail.tamu.edu jcarvell@tamu.edu johnf@sanantonio.gov m-finley@tmail.tamu.edu rwood@wilbursmith.com pluedtke@ci.garland.tx.us rgunda@gundacorp.com russell.wiles@fortworthgov.org bjahn@victoriatx.org rickc@ci.waco.tx.us</p>
<p>leadership@texite.org  all of "board@texite.org" plus:</p>	<p>Administrator Student Liaison Newsletter Webmaster Roster Membership Legislative Consultant's Council Younger Members Past Presidents HPG Awards Future Engineers Technical</p>	<p>Jim Williams Robert Wunderlich Emily Braswell Gary Thomas Susan Langdon Bill Thorpe Walter Ragsdale Dave Carter Jennifer Butcher Wayne Kurfees Dale Thomson Melisa Finley Melisa Finley Paul Luedtke</p>	<p>jimwilliams@ce.uta.edu rwunderlich@ci.garland.tx.us ebraswell@pateeng.com g-thomas@tamu.edu susanl@streetsmarts.us withorpe@sanantonio.gov walter.ragsdale@jacobs.com dave.carter@parsons.com jenniferb@streetsmarts.us wayne.kurfees@kimley-horn.com dethomson@aol.com</p>
<p>sectionwebmasters@texite.org</p>	<p>Brazos Valley Capital Area Dallas Fort Worth Houston South Texas</p>	<p>Gary Thomas Isam Bandak John Denholm Ed Sepulveda Dustin Qualls Gary Ford</p>	<p>g-thomas@tamu.edu izbandak@pbsj.com jdenholm@lee-eng.com e-sepulveda@tamu.edu dustin@trafficingineers.com glford@co.bexar.tx.us</p>
<p>sectionpresidents@texite.org</p>	<p>Brazos Valley Capital Area Dallas Fort Worth Houston South Texas</p>	<p>Brooke Ullman Sharon Barta Kevin St. Jacques Scott Cooner Stuart Corder Lilly Banda</p>	<p>b-ullman@tamu.edu sbarta@dot.state.tx.us ksj Jacques@wilbursmith.com s-cooner@tamu.edu scorder@dot.state.tx.us lbanda@sanantonio.gov</p>
<p>sectionsecretaries@texite.org</p>	<p>Brazos Valley Capital Area Dallas Fort Worth Houston South Texas</p>	<p>David Besly Ericka Munoz Kelly Parma Roy Parikh Ron Jensen Dale Picha</p>	<p>dbesly@ekmail.com ericka.munoz@ci.austin.tx.us kparma@lee-eng.com rparikh@dot.state.tx.us istop4red@yahoo.com dpicha@dot.state.tx.us</p>

<p>studentadvisors@texite.org</p>	<p>Texas A&amp;M University Texas Southern University University of Texas University of Texas – Arlington University of Texas – El Paso</p>	<p>Yunlong Zhang Carol Lewis Chandra Bhat Stephen Mattingly Yi-Chang Chiu</p>	<p>jzhang@civilmail.tamu.edu lewis_ca@tsu.edu bhat@mail.utexas.edu mattingly@uta.edu chiu@utep.edu</p>
<p>technical@texite.org</p>		<p>Paul Luedtke, Chair Sriini Sunkari Tony Voigt Nada Trout Randy Macheemehl Mark Olson Michelle Barnes Jason Crawford</p>	<p>pluedtke@ci.garland.tx.us s-sunkari@tamu.edu a-voigt@tamu.edu n-trout@tamu.edu rbm@mail.utexas.edu mark.olson@fhwa.dot.gov michelle.barnes@rsandh.com j Crawford@tamu.edu</p>
<p>texite_news@texite.org</p>		<p>All members of TexITE (unless they have chosen to opt out of this list). Currently only the webmaster can send items to this email list.</p>	

## District 9 Database details

- 790 members
- 73 Not in an established section
  - Out of state
    - (AL – 2, AZ – 1, CA – 2, DC – 2, FL – 2, GA – 1, KS – 1, LA – 1, NE – 1, NV – 1, OK – 2, SC – 1, TN – 2)
    - 19 Subscribers
  - 7 International Affiliate
  - 20 Associate
  - 9 Fellow
  - 16 Member
  - 2 District Affiliate
- 184 Dallas Section
  - 11 International Affiliate
  - 67 Associate
  - 15 Fellow
  - 1 Honorary
  - 77 Member
  - 13 Subscriber
- 161 Houston Section
  - 9 International Affiliate
  - 62 Associate
  - 8 Fellow
  - 63 Member
  - 19 Subscriber
- 132 Fort Worth Section
  - 1 International Affiliate
  - 57 Associate
  - 3 Fellow
  - 55 Member
  - 16 Subscriber
- 123 Capital Area Section
  - 1 International Affiliate
  - 59 Associate
  - 8 Fellow
  - 46 Member
  - 9 Subscriber
- 50 South Texas Section
  - 21 Associate
  - 9 Fellow
  - 19 Member
  - 1 Subscriber
- 67 Brazos Valley Section
  - 1 International Affiliate
  - 25 Associate
  - 9 Fellow
  - 1 Honorary
  - 27 Member
  - 4 Subscriber

From: Jennifer Butcher [mailto:jenniferb@streetsmarts.us]  
Sent: Wednesday, October 12, 2005 2:12 PM  
To: brian.vandewalle@kimley-horn.com; 'Clark, Connie (Engineering)'  
Subject: TextITE Younger Members

Connie and Brian-

I am planning on the younger member's group either participating in a service project (i.e. habitat for humanity) or doing an outreach event during the March meeting. If we do the outreach event, we will work with Melissa Finley's group and use their material to work with a school in San Antonio. The event will occur from 8-12 one day and we can either keep it just TextITE younger member's or include all Younger Members at the conference. I also need to know what I need to do to get the event on the calendar and make it one that requires a RSVP since we will need to know numbers for transportation, etc.

I'm not planning on sitting in on the board meeting, but if I need to be there to discuss the plans with the board I can be reached at 817-271-4275 or I can teleconference at the Arlington TTI.

Thanks!

Please note the new phone and fax numbers

Jennifer Butcher  
Street Smarts  
3808 Arborlawn Drive  
Fort Worth, TX 76109  
(817) 230-4445  
Fax: (817) 230-4731  
jenniferb@streetsmarts.us

\*\*\*\*\*Message Notice from the Street Smarts E-Mail Server\*\*\*\*\*

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# **FUTURE ENGINEERS COMMITTEE DISTRICT 9 OF THE INSTITUTE OF TRANSPORTATION ENGINEERS**

**October 2005**

## **Purpose**

The purpose of the District 9 Future Engineers Committee is to encourage students in Texas public schools to seek higher education in the engineering and science fields, with an emphasis on transportation engineering.

## **Leadership**

Chair of Committee: Melisa Finley, Texas Transportation Institute, Brazos Valley Section

## **Membership**

John Black, Naztec, Inc., Greater Dallas Section  
Brian Bochner, Texas Transportation Institute, Brazos Valley Section  
Jason Crawford, Texas Transportation Institute, Greater Fort Worth Section  
Robert Hamm, Wilbur Smith Associates, Greater Houston Section  
Marc Jacobson, Texas Transportation Institute, South Texas Section  
Debbie Jasek, Texas Transportation Institute, Brazos Valley Section  
Cissy Sylo, City of Frisco, Greater Dallas Section  
Brooke Ullman, Texas Transportation Institute, Brazos Valley Section  
Jim Williams, UT Arlington, Greater Fort Worth Section

## **Activities Update Since Last Report**

1. Melisa Finley worked with Gary Thomas to update the committee's webpage. Currently the webpage describes the committee, lists the committee's members, provides links to educational transportation sites, provides materials for the conduct of a webpage contest (aimed at 11<sup>th</sup> and 12<sup>th</sup> students) and a poster contest (aimed at elementary students).
2. Melisa Finley promoted the 2006 EngineerGirl Essay Contest to the District 9 members via the District 9 website.
3. Melisa Finley continued discussions with the Summer 2006 Local Arrangements Committee (LAC) about the possibility of conducting the webpage contest (aimed at 11<sup>th</sup> and 12<sup>th</sup> students) in conjunction with the Summer 2006 meeting in College Station.