DISTRICT ANNUAL REPORT FORM

for the period ____________ to ____________ for District _____

Officers:

Current Officers and Committee Chairs:

President ___________________________________
Vice President ___________________________________
Secretary ___________________________________
Treasurer ___________________________________
Technical Chair ___________________________________
Membership Chair ___________________________________
Legislative Coordinator ___________________________________
Student Chapter Coordinator ___________________________________
Others:

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

Financial:

Does your district have a Federal Employer Identification Number?
[ ] Yes    [ ] No
If yes, what is the number?____________________

Balance of Funds on hand at the Beginning of the Reporting Period:  $__________.
Income for the Reporting Period:

District Dues $__________
Gross Income from Meetings $__________
Investment Income $__________
Advertising Income $__________
Other Principal Sources of Income (please list below):
   $__________
   $__________
   $__________
   $__________
Total Income: $__________

Expenditures for the Reporting Period:

Newsletter
   Printing/Postage $__________
   Travel $__________
   Meetings $__________
   Special Projects $__________
   Awards $__________
Other Expenditures:
   $__________
   $__________
   $__________
   $__________
Total Expenditures: $__________

Net Income (Expense) $_______________

Balance of Funds on hand at the End of the Reporting Period: $_______________

Was there a change in the District Bylaws during this reporting period? (If yes, please attach a copy of the new bylaws.)
[ ] Yes    [ ] No
Technical Activities:
List Projects underway by title and, if available, provide expected date of completion:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
List Projects by title which were completed during this reporting period and, if available, attach a copy of the report:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
Legislative Activities during this reporting period:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
Meetings held during this reporting period:

Date _________ Location:__________________________ Attendance: ________________
Purpose: __________________________________________

Date _________ Location:__________________________ Attendance: ________________
Purpose: __________________________________________

Date: __________ Location:________________________  Attendance: ________________
Purpose: __________________________________________

Date: __________ Location:________________________  Attendance: ________________
Purpose: __________________________________________

Date: __________ Location:________________________  Attendance: ________________
Purpose: __________________________________________

Date: __________ Location:________________________  Attendance: ________________
Purpose: __________________________________________

Date: __________ Location:________________________  Attendance: ________________
Purpose: __________________________________________
Student Chapter Activities during this reporting period:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Awards Presented during this reporting period:

Award Name: ___________________________________________________
Recipient's Name: _________________________________________________
Purpose of Award: _________________________________________________
_____________________________________________________________________
_____________________________________________________________________
Form of the Award: _________________________________________________

Award Name: ___________________________________________________
Recipient's Name: _________________________________________________
Purpose of Award: _________________________________________________
_____________________________________________________________________
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Form of the Award: _________________________________________________

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Recipient's Name: _________________________________________________
Purpose of Award: _________________________________________________
_____________________________________________________________________
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Form of the Award: _________________________________________________

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Recipient's Name: _________________________________________________
Purpose of Award: _________________________________________________
_____________________________________________________________________
_____________________________________________________________________
Form of the Award: _________________________________________________

Send Annual Report to: Heather Talbert, Chapter Services Coordinator
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