



2012 Board Meeting Report

Capital Area Section of Texas District Institute of Transportation Engineers

1.0 Leadership

President: Anna Martin, HDR
Vice President: Eric Bollich, City of Austin
Secretary-Treasurer: Vivek Deshpande, Kimley-Horn and Associates, Inc.
Past President: Alan Hughes, City of Austin
Section Representative: Alex Reyna, Bury+Partners
Webmaster: Alex Reyna, Bury+Partners
Student Chapter Liaison: Anna Martin, HDR

2.0 Finances

Account balance as of 12/31/12: \$3,274.24
See the attached balanced year-end budget.

3.0 Membership

One of the goals of the Capital Area Section has been to increase its membership. Some of the steps have been taken to achieve that goal include:

- Invite Speakers to talk about issues that attract wider section of the local community.
- Coordinate with other professional organizations and conduct joint meetings and or events.
- Get more involved with the Student Chapter. In 2012, the Capital Area Section awarded its first Student scholarship.

Membership Grade	Number
Total Members	126
Members	70
Fellows	5
Students	30
Other Categories	21

Above membership details have been obtained from ITE.



4.0 Activity

4.1 General Technical

The Capital Area Section holds its regular monthly meetings on the first Friday of every other month. Five monthly meetings were held in 2012. The dates, topics, speakers, and attendance are shown below.

Date	Topic	Speaker	Attendance
February	Engineering Ethics	George P. Hartmann, Licensing Project Manager at the Texas Board of Professional Engineers	44
April	City of Round Rock Transportation Capital Improvement Program	John Dean – City of RR Transportation Planner; Chad Wood – City of RR Traffic Engineer	33
June	Circuit of the Americas – An Overview	David Greear, Program Manager, Traffic Operations, Travis County	45
November	Bus Rapid Transit – Austin and San Antonio Perspectives	Ken Cartwright, MetroRapid Project Manager, Capital Metro; Brian Buchanan, Chief Development Officer, VIA Metropolitan	19 (20)*
December	Annual holiday luncheon and announcement of new officers	None	34

* Joint meeting with South Texas Section. Out of the 39 total in attendance, 20 were from the South Texas Section.

4.2 General Social

In order to increase interaction with the Student Chapter, a Happy-Hour was conducted in September, 2012. The event provided an informal setting for the students to interact with practicing Engineers in the industry.

The November Capital Area Section meeting was held jointly with the South Texas Section at the City of San Marcos on November 2, 2012.

The annual Capital Area Section holiday luncheon was held on December 7, 2012 in conjunction with the regularly scheduled section meeting. Newly elected officers for 2013 were announced.



4.3 Committees

In 2011, the Capital Area Section formed a scholarship committee to develop guidelines for awarding University of Texas at Austin students. In 2012, applications were invited for the scholarship and were evaluated based on various criteria including academic achievement, professional involvement, and responses to the questions in the application. The reviewers comprised of current TexITE member volunteers. Four applications were received from well accomplished and deserving students; the 2012 scholarship was awarded to Mason Gemar.

5.0 Other

5.1 TexITE 2014 Spring – Winter Meeting Host

The Capital Area Section bid to host the 2014 Spring Meeting in Austin and was successful in winning the bid. Preliminary plans for the venue and other arrangements are underway.

5.2 Goals

The Capital Area Section will continue its goal to increase membership by focusing on local community. The Section will also improve outreach to the University of Texas at Austin Student Chapter to assist with their meetings and award outstanding students through scholarships.

5.3 Awards/Honors Received/Bestowed

The Capital Area Section gave outgoing President Anna Martin an appreciation plaque for her three years of service as a chapter officer.



BEGINNING BALANCE		\$4,112.06
<u>Income</u>		
Section Member and Affiliate 2012 Dues	\$350.00	
Section Member and Affiliate 2013 Dues	\$0.00	
District Award	\$0.00	
Meeting Income:		
Lunches	\$2,012.18	
Socials	\$0.00	
Donations (Newsletter Ads)	\$200.00	
Total Meeting Income	\$2,212.18	
TOTAL INCOME		\$2,562.18
<u>Expenses</u>		
Bank Charges (for check images)	\$60.00	
Gifts/Awards	\$97.43	
TexITE Scholarship	\$500.00	
Meeting Expenses:		
Attendee & Speaker Lunches	\$50.00	
Webinar	\$0.00	
Socials	\$0.00	
Event Venue/Lunch Booking	\$2,335.57	
Parking	\$0.00	
Total Meeting Expenses	\$2,385.57	
Miscellaneous:		
Constant Contact Website Fee	\$357.00	
Photocopies	\$0.00	
Postage	\$0.00	
Total Miscellaneous	\$0.00	
TOTAL EXPENSES		\$3,400.00
ENDING BALANCE		\$3,274.24