



Minutes
TexITE District 9 Summer Board Meeting
June 22-23, 2006
Hilton Hotel and Conference Center
College Station, Texas

June 22, 2006

Brian Van De Walle* – President
Jason Crawford* – Vice President
Rick Charlton* – Secretary / Treasurer
Robert Wunderlich* – International Director
Connie Clark* – Immediate Past President
Srinivasa Sunkari* – Brazos Valley Rep
Rebecca Bray* – Capital Area Rep
Mark Titus* – Dallas Area Rep
Ramesh Gunda* – Houston Rep
Brian Jahn* – South Texas Rep
Russ Wiles* – Fort Worth Rep
Paul Luedtke – Chair Technical Committee
Gary Thomas – Webmaster and Student Liaison
Jim Williams – District Administrator
Susan Langdon – Database Administrator
Praveen Pasumarthy – Newsletter
Melisa Finley – Chair Future Engineers and Awards Committees
Wayne Kurfees – Chair Past Presidents
Earl Newman – International Vice President
Dale Thomson – Highway Products Group
Jim Carvell – Past International Director
Mike Blake – Arlington
Paul Iwuchukwu – Arlington

*Denotes Voting Member

June 23, 2006

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Connie Clark* – Immediate Past President
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Russ Wiles* – Fort Worth Rep
Paul Luedtke – Chair Technical Committee
Gary Thomas – Webmaster and Student Liaison
Jim Williams – District Administrator
Praveen Pasumarthy – Newsletter
Melisa Finley – Chair Future Engineers and Awards Committees
Wayne Kurfees – Past President
Earl Newman – International Vice President
Walter Ragsdale – Chair Legislative Committee
Dave Carter – Chair Consultants Council
Jennifer Butcher – Chair Younger Members Committee
Brian Shamberger

President Brian Van De Walle called the meeting to order at 4:05 p.m.

1. Approval of March 22, 2006 Board Meeting Minutes

The motion was made by Rebecca Bray and seconded by Brian Jahn that the March 22, 2006 District 9 Board Meeting minutes be approved as corrected. The motion was approved.

2. International Director's Report

International Director Robert Wunderlich deferred to ITE Vice President Earl Newman who delivered information about the following topics:

- ITE has ongoing efforts in membership, specialty councils, and developing a public agency database.
- Proposed in depth revision of the ITE Journal and web page, and addition of a newsletter in an effort to become more relevant, timely and time sensitive.
- Next year's Mega Issue is "Public Relations and Public Image".

- This fall the International Board will be taking up the question of whether ITE is truly international or a North American organization with international ties.
- The need for successful practices sharing.
- Two more certifications have come out and the first tests will be given at the Milwaukee meeting: Traffic Operations Practitioners (TOPS), and Traffic Signal Operations Specialist (TSOS); next year there will be testing for the Professional Transportation Planner certification, and another is planned in safety.
- Member recruitment and developing incentives for membership.
- Constitutional amendments regarding restructuring member grades and dues.
- Future meetings in Milwaukee and San Diego.

International Director Wunderlich followed up with additional information from International ITE:

- The need for sections to follow up on developing public agency leadership rosters for cities of 80,000 or greater.
- Professional development is available, particularly webinars, and participation is encouraged within sections. Those webinars coinciding with Mega Issues are subsidized by ITE.
- Specialty council participation is encouraged and one free council is included in ITE membership.

3. Treasurer's Report

District Administrator Jim Williams passed out the Treasurer's Report (Appendix A) and discussed some of the major items:

- One major expense was the student travel expense support, that there were two schools (UTA & UTEP) that were eligible for reimbursement to the San Antonio Mid Winter and that students from all of the schools were eligible for the registration assistance of \$30 per student.
- There were no District 9 fellowship applications.
- The Waco meeting account has been reconciled. The meeting account for the Laredo meeting is still not cleared up, but needs to be very soon in order to file the tax forms with the IRS under our non-profit status. He indicated that the delayed audit can be performed between the time the Laredo meeting is finalized and filing with the IRS.
- Administrator Williams answered questions regarding non-profit status according to information he received from the ITE tax attorney, and volunteered to find out about state non-profit status for TexITE sections. He will be pursuing District tax-exempt status next.

A motion to accept the report was made by Director Robert Wunderlich, seconded by Representative Brian Jahn, and the motion was approved by voice vote.

4. Report on Securing Directors' and Officers' Liability Insurance

Vice President Jason Crawford reported that he has one quote (Appendix B) from St. Paul Travelers for \$1,650 annually, compared to \$350 for the same \$1,000,000 coverage with \$2,500 deductible under the old policy. He has requested another quote from another insurance company but has not yet received it. Following discussion, Director Robert Wunderlich made the motion to amend the budget to the \$1,650 amount and to allow Crawford to get one or more additional quotes and take the best value for the organization. Representative Brian Jahn seconded, and the motion was approved by voice vote.

5. Merchant Account Status

District Administrator Jim Williams discussed his research efforts regarding the costs of securing a merchant's account for meetings. He outlined costs and attributes associated with four options.

This topic was temporarily tabled to allow the HPG Committee Chair, Dale Thomson, to make his report and leave to finish preparations for the HPG Display and Reception:

Highway Products Group Chair, Dale Thomson submitted a written report and discussed arrangements for the College Station Meeting. He noted that changes to the registration form made by the Local Arrangements Chair, Srini Sunkari, had made it much clearer for HPG members to register. He indicated that HPG will spend \$5,150 on the College Station Meeting.

The merchant account topic resumed:

After much discussion and little agreement as to what would be the actual costs for a typical meeting and which of the four options was the most cost effective and workable, a motion was made by Representative Brian Jahn and seconded by Director Robert Wunderlich for Option 3, Internet Rate. Following more discussion regarding the current use of Pay Pal versus the options presented, a motion amendment was offered by Wunderlich and accepted by Jahn for Administrator Jim Williams and Webmaster Gary Thomas to determine the internet based method that is most cost effective and beneficial to the membership in their judgment and implement it. The motion was approved by voice vote.

6. Trust Fund for Tom Brahm's Grandson

President Van De Walle made it known to the Board that a trust fund has been set up for Tom Brahm's grandson, following the sudden death of Mr. Brahm's daughter, the boy's mother. Following discussion, Van De Walle indicated he would get information out to the membership giving information and encouraging contributions.

7. Budget

President Van De Walle stated that the Past Meetings Reconciliation issue had been thoroughly discussed as a part of the earlier report given by Administrator Jim Williams. The only budget amendment needed was the increase in the line item for liability insurance that was approved following discussion of that agenda item. No further discussion or action was taken.

8. District Policy Manual

President Van De Walle initiated discussion on the website flowchart, and was joined in explanation by Webmaster Gary Thomas. Thomas distributed the revised flowchart, that all agreed was quite clear and in agreement with the District Bylaws. Discussion ensued regarding the designation of District Affiliate versus Subscribers. Secretary / Treasurer Rick Charlton distributed proposed revisions (Appendix C) to Sections 3-11j, 6-2, 6-4 and 6-6 of the District Policy Manual, which were discussed at length, as well as, the need to revise the current membership application. Representative Rebecca Bray offered a motion to accept the proposed revisions as written, and was seconded by Director Robert Wunderlich. Past President Connie Clark suggested an amendment to the proposed change to section 6.2 to strike "...and does not qualify as an international member." The amendment was seconded by Representative Ramesh Gunda. The vote on the amendment passed 10-2. The vote was then taken on the amended original motion, which passed unanimously on voice vote.

President Van DeWalle adjourned the meeting at 6:09 p.m., June 22, 2006.

President Van DeWalle reconvened the meeting at 10:05 a.m., June 23, 2006.

President Van De Walle stated that he saw no need to pursue the other issue on this agenda item, Meeting Hospitality Suites, because the issue has been resolved, but opened the floor for discussion if desired. There was no further discussion and no action was taken.

9. Local Arrangements Committee Reports

- Summer, 2006 – College Station – Local Arrangement Chair Srini Sunkari reported 258 net total registrations, including 44 Highway Product Group “badge only” signups. The registration process has been smooth, in large part because of changes to the registration form, and because of the regular Webmaster updates to the LAC.
- Winter, February 1-3, 2007 – Houston – Past President Connie Clark presented the proposed budget on behalf of the Local Arrangements Committee. Discussion ensued on the possibility of increasing the proposed prices for Friday entertainment to \$40, early registration to \$125, and late and non-member registration to \$150. The meeting is planned for the Crowne Plaza Downtown, with \$10 / day covered valet parking. No action was taken.
- Summer, 2007 – Amarillo – No report.
- Cities for Winter, 2008 – Only Irving has submitted an invitation at this time. President Van De Walle initiated discussion on the possibility of Arlington submitting an invitation outside of normal rotation for the Winter 2008 Meeting. Paul Iwuchukwu and Mike Blake from Arlington presented and discussed a letter asking the Board for the opportunity to make an invitation to host both the Winter, 2008 and Summer, 2009 meetings because of the opportunity for the membership to view three unique projects at mid-construction and end of construction. Following discussion, Representative Brian Jahn made the motion to allow Arlington to submit an invitation for the Winter, 2008 Meeting, and was seconded by Representative Rebecca Bray. The motion passed 10-2.

10. TextITE Newsletter

Praveen Pasumarthy presented his written report (Appendix D) and highlighted several of the topics in discussion:

- Revenue target of \$2,500 has been surpassed; currently revenue stands at \$3,450 with promise of some additional amounts
- Plans to increase efforts to lure non-HPG companies to advertise
- Plans to increase student involvement with upcoming research digest issue
- Working with the Webmaster to conduct an online readership survey of members' preferences
- Suggested the potential of email distribution

The Board discussed each of these points in turn with consensus that Pasumarthy has done an outstanding job as the Newsletter Editor and generally lauding his efforts to improve an already excellent newsletter. Vice President Jason Crawford voiced the desire to find ways to encourage more members to write technical articles for the newsletter.

11. Section Reports – *This topic was temporarily tabled to allow LAC members, Melisa Finley and Gary Thomas to make their respective committee reports and leave to perform their LAC duties:*

- Committee for Future Engineers – Committee Chair Melisa Finley provided a written report (Appendix E) with an attached proposal. She indicated that the committee plans to do a High School Student Interaction Day in conjunction with the TextITE Winter Meeting in Houston. Room needs for this event will be coordinated with the Houston LAC. The committee also proposes holding a poster contest focusing on the 50th anniversary of the Interstate Highway System for 5th and 6th grade students with monetary awards. Finley suggested using funds which had been allocated in the 2006 budget, but were unused as yet to fund this. No board action was needed since funds were already appropriated for this purpose.
- Awards Committee – Committee Chair Melisa Finley provided a written report (Appendix F) and indicated there were no changes to it.

- Website – Webmaster Gary Thomas provided a written report (Appendix G) and briefly outlined website improvements completed and ongoing. Thomas responded affirmatively that he would convert Secretary Charlton's Word files and various formatted attachments to PDF files before posting on the website. Charlton indicated that he would undertake providing a final edited version of the Policy Manual, complete with revisions approved during this board meeting, also.
- Student Chapters – Student Chapter Liaison Gary Thomas reported that there will be four student papers presented, five outstanding student awards will be presented, one outstanding chapter will be awarded, but no outstanding paper will be awarded. Discussion ensued regarding the need to spur students to submit papers for this competition at ITE. There is confidence that Thomas will be successful in this as he transitions into the new responsibility.

The Section Reports resumed:

President Van De Walle suggested that in the interest of time, written section reports would stand unless representatives present had any changes they want to make. Vice President Jason Crawford questioned the lack of activity by the South Texas Section. South Texas Section Representative Brian Jahn explained that geographical separation was a problem that caused the larger group of members from San Antonio to network as a strong chapter, and the outlying municipalities had to work much harder at networking. President Van De Walle stated that he plans to have a called board meeting this fall in San Antonio with the South Texas leadership after advising them that there is an urgent need for them to formulate solutions to the causes of the problems. No changes were made to any of the written section reports submitted. Written reports were submitted as follows:

- Brazos Valley Section – Appendix H
- Capital Area Section – Appendix I
- Dallas Section – Appendix J
- Greater Fort Worth Section – Appendix K
- Greater Houston Section – Appendix L
- South Texas Section – Appendix M

12. Committee Reports

- Membership – President Van De Walle announced that Membership Chair Bill Thorpe has resigned, and he will make an appointment in the near future.
- District Database – Written report submitted by Chair Susan Langdon (Appendix N).
- Legislative Committee – Chair Walter Ragsdale reported that no transportation related bills had emerged from the legislature.
- Technical Committee – Chair Paul Luedtke reported that the Technical Committee is back on track and has been assisting Vice President Crawford with some ideas on the technical program for the College Station meeting. Luedtke stated his committee is considering several ideas to encourage speakers and presentations, among them incentives such as technical awards, an annual ethics session, general topics such as presentations on useful practices. Besides meeting in committee session at TexITE meetings, Luedtke indicated that the eight members would like to schedule a few conference calls per year.
- Younger Members Committee – Chair Jennifer Butcher provided a written report, and additionally reported that they discussed at this morning's meeting plans to assist Vice President Crawford with future technical session presentations. The committee now has a group that will be planning one service, one technical tour and one social per year. Butcher

indicated that it would be helpful if there were a list of individuals (bosses) with each company that could be a contact to encourage their younger staff members to become a part of the Younger Members.

- Consultants Council – Dave Carter reported that the poker tournament that the Consultants Council sponsored was extremely well received, and that twenty firms had contributed to the costs, resulting in \$1,500 - \$2,000 in prizes plus refreshments. It will probably be repeated at least annually. The board members were complimentary of the event. Director Wunderlich expressed his appreciation for the Consultants Council's assistance to the students attending the San Antonio Mid Winter Meeting. It made a real difference in the number of students able to attend. ITE members from other districts were impressed with the student activity, enthusiasm and interaction.

13. Historian

Historian Jason Crawford reported he still needs Connie Clark's biography, and both biography and president's history from Past President Friebele.

14. Texas A & M Kingsville – Student Chapter Request

Vice President Crawford explained that Dr. Sun is attempting to get a student chapter started. He anticipates that the application may come in by the Fall Board Meeting.

15. Other Business

Secretary / Treasurer Charlton provided a first-draft 2007 budget for review by the Board, briefly outlined the components, and requested that the Board review it and make comments so that it can be adjusted and adopted at the Fall Board Meeting.

The meeting adjourned at 11:49 a.m.

ADOPTED TEXITE BUDGET - 2006

Appendix A

20 June 2006

	Adpoted 2006 Budget	2006 ACTUAL	REMAINING
INCOME:			
Dues			
International Members	9,400.00	7,542.00	1,858.00
District Affiliate/Subscribers	1,200.00	960.00	240.00
Meeting Profit (Loss)			
Winter Meeting (San Antonio/ITE)	0.00		0.00
Summer Meeting (College Station)	2,000.00		2,000.00
Miscellaneous			
Newsletter Advert & Listings	2,500.00		2,500.00
Checking Interest	20.00		20.00
CCTexITE: Student Travel	1,630.00		1,630.00
Other	0.00		0.00
SUBTOTAL	\$ 16,750.00	\$ 8,502.00	\$ 8,248.00
Transfer from Reserve Fund	\$ -		0.00
TOTAL INCOME:	\$ 16,750.00		\$ 8,248.00
EXPENSES:			
Newsletter			
Publishing	0.00		0.00
Printing	650.00	55.81	594.19
Postage	220.00	15.21	204.79
Administrative Expense:			
ITE dues for Webm & Admin	500.00		500.00
Postage & Supplies (Ballots)	50.00		50.00
Printing	50.00		50.00
Appl. for Non-profit status	500.00		500.00
Supplies	50.00		50.00
Student Chapters:			
Direct Support	1,500.00		1,500.00
Travel Support to District	900.00	1,925.02	-1,025.02
Travel Support to ITE	1,000.00		1,000.00
Outstanding Student Awards	500.00	500.00	0.00
Outstanding Stu Chptr Award	150.00	150.00	0.00
Student Paper Awards	375.00		375.00
Awards:			
Transp Engr of Year	100.00	100.00	0.00
Young Member Award	100.00	100.00	0.00
Future Engrs Cash Awards	175.00		175.00
Plaques	300.00	253.28	46.72
District 9 Fellowships (2 ea)	0.00		0.00
Contributions			
ITE (General)	200.00		200.00
ITE (Fellowship)	300.00		300.00
ITE Prof Develop Fund	500.00		500.00
Travel			
TexITE President	2,000.00		
TexITE Vice-President	2,000.00		
International Director	2,500.00		2,500.00
ITE Council Chairs	1,000.00	409.92	590.08
Other			
Insurance	350.00		350.00
Web Site Support	200.00	359.88	-159.88
Bank Charges	100.00		100.00
Merchant Account for Web	425.00		
PO Box (Yearly)	55.00		55.00
Subtotal	\$ 16,750.00	\$ 3,869.12	\$ 8,455.88
Outstanding Expenses			
Total Expenses	\$ 16,750.00		\$ 8,455.88

**Treasurer's Report
District 9 ITE (TexITE)
2006
as of 20 June 2006**

Appendix A

Checking Account

Beginning Balance **\$33,218.90**

Income

Dues: International	7,542.00
Dues: Dist. Affl. + Subs.	960.00
Winter 2006 (San Antonio w/ITE)	
Summer 2006 (College Station)	
Labels	
Newsletter Advertising	
Interest	

Total Income **\$8,502.00**

Expenses

Insurance	
Newsletter	71.02
Postage & Supplies - Ballots	
Awards	
Award Plaques	253.28
Pres & VP Travel to ITE Ann. Mtg.	
International Director Travel	
ITE Council Chair Travel	409.92
Trans. Engr. of Year	100.00
Young Trans. Engr. of Year	100.00
Student Chapter Support	
Student Papers	
Outstanding Student Awards	500.00
Outstanding St Chap Award	150.00
Student Travel Support	1,925.02
ITE Contributions (gen fund+schol)	
ITE Contributions (Prof. Dev. Fund)	
Web Site Support	359.88
P.O. Box Rental	
Bank Service Charges	

Total Expenses **\$3,869.12**

Balance **\$37,851.78**



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April 10, 2006

EDIE HOLYFIELD
HRH OF METROPOLITAN WASH
800 KING FARM BLVD STE 200,
ROCKVILLE, MD 20850

Re: St. Paul Travelers Policy - **New Business**
Product - **Wrap + NP**
Insured Name - **INSTITUTE OF TRANSPORTATION ENGINEERSDISTRICT 9**

Dear Agent,

On behalf of **Travelers Casualty and Surety Company of America** we are pleased to provide the attached proposal of our Insurance Policy for your review.

This quotation is conditioned upon there being no material change in risk between the date of this letter and the inception date of the proposed coverage. In the event of such change, the Insurer may, at its sole discretion, modify or withdraw this quotation. The coverage offered hereunder may not be accepted after 30 days from the date of this letter.

St. Paul Travelers is pleased to announce Risk Management Plus+ On Line, an enhanced version of Risk Management Plus+ that is automatically available on Fiduciary Liability coverage and all Employment Practices Liability coverage. Please log on to www.riskmanagementplusonline.com to view the services that are available. If you have any further questions about the site please contact your Account Underwriter.

Thank you for the opportunity to offer this insurance proposal. We look forward to discussing this opportunity with you further.

Sincerely,

Sean P Askham

Coverage Options

Quote	Coverage	Limit	Single Loss Limit	Additional Defense Limit	Retention	Continuity	Prior & Pending	Retro	ERP Term	ERP %	Aggregate Limit *
Quote 1	Non-Profit D & O	\$1,000,000	N/A		\$2,500	Inception	Inception	n/a	12 months at	75.00 %	X
	EPL	\$1,000,000	N/A		\$2,500	Inception	Inception	n/a	12 months at	75.00 %	X
	EPL-Third Party	\$1,000,000									
	Liability Aggregate Limit	\$1,000,000									
	Commission	15.00%									
	Premium (Annual)	\$1,650									
*Aggregate Limit - Included if 'X' is displayed											

Type of Liability Coverage:

- Duty to Defend basis
- Reimbursement basis

ENDORSEMENTS (The titles and headings are for convenience only. Please refer to the policy and endorsements for a description of coverage)

Applicable to Quote # 1:

Ends No.	Edition Date	Endorsement Name	Variables
EPL-3001	07-05	EPL Policy	
NDO-3001	07-05	Non-Profit Directors and Officers Liability Policy	
LIA-3001	07-05	Liability Coverage Terms and Conditions Policy	
LIA-4028	07-05	Texas Changes	
PN-042	04-92	Texas Important Notice	
LIA-5041	07-05	Texas Cancellation and Nonrenewal	
ILT-1018	09-04	Terrorism Letter	
ILT-1037	04-05	Producer Compensation Letter	

ILT-1050 01-04 Texas Important Notice

CONTINGENCIES (This quote is subject to the underwriter's receipt and satisfactory review of the following prior to the quotation expiration date set forth below):

**Applicable to
Quote # 1:**

- 1 **St. Paul Travelers New Business Non-Profit WRAP Application
(attached)**

NOTES:

Appendix C

District 9

Policy Manual



Approved by the District Board on:

February 9, 2006

Revised by the District Board on:

June 22, 2006

TexITE Newsletter

The TexITE Newsletter has been in continuous publication for over 35 years thanks to great effort from the previous editors. The first newsletter of the year 2006 was published on June 1st by the new team of editors. This report presents the current status and possible action items for improvement of the newsletter.

Readership Survey

TexITE newsletter has undergone several changes in the past few years. As well as adding new features and undergoing design changes, most of the members access the newsletter online. In order to find out what the members think of the newsletter and to improve the newsletter, a readership survey can be conducted. Gary Thomas informs that conducting an online survey would be feasible and efficient.

Revenue

The income target for year 2006 from the Professional Services Directory of the newsletter was \$2,500. The newsletter team is happy to announce that this target has already been achieved and the current income stands at \$3,450. Upon publication of the Spring newsletter, some companies expressed interest in advertising in the directory. So, there is a scope for further income for the rest of the year. Even though the primary focus of TexITE newsletter is not revenue generation, the advertisements serve as a great opportunity for marketing to the companies.

The focus for the future is to increase participation in the Professional Services Directory. This can be achieved by:

- Closely working with CCTexITE to increase their membership and thereby improving chances of subscription to professional services directory in the newsletter.
- Increasing efforts to rope in non-HPG members to advertise and market in the newsletter.

Student Involvement

Newsletter is one of the key services offered to the members. It should be a focus of the newsletter to increase participation from the wide student community. The upcoming research digest issue of the newsletter provides a perfect opportunity to get students involved in the TexITE newsletter. Students' research articles along with their inputs can be published in the Fall issue.

Distribution

Currently the members access the newsletter by logging into the TexITE website. This can deter some from accessing the newsletter (who forget the login details or who feel it is laborious). If a readership survey is conducted, it can be confirmed if this is true. It is suggested that the newsletter be distributed as an e-mail attachment to members. If the size of the file is not huge (less than 1 MB), this should be feasible.

COMMITTEE FOR FUTURE ENGINEERS DISTRICT 9 OF THE INSTITUTE OF TRANSPORTATION ENGINEERS

June 2006

Purpose

The purpose of the District 9 Committee for Future Engineers is to encourage students in Texas public schools to seek higher education in the engineering and science fields, with an emphasis on transportation engineering.

Leadership

Chair of Committee: Melisa Finley, Texas Transportation Institute, Brazos Valley Section

Membership

John Black, Naztec, Inc., Greater Dallas Section
Brian Bochner, Texas Transportation Institute, Brazos Valley Section
Jason Crawford, Texas Transportation Institute, Greater Fort Worth Section
Marc Jacobson, Texas Department of Transportation, South Texas Section
Debbie Jasek, Texas Transportation Institute, Brazos Valley Section
Cissy Sylo, City of Frisco, Greater Dallas Section
Brooke Ullman, Texas Transportation Institute, Brazos Valley Section
Jim Williams, UT Arlington, Greater Fort Worth Section

Activities Update Since Last Report

1. In April 2006, the District 9 Board approved the Committee's proposal to hold High School Student Interaction Day in conjunction with the TexITE summer meeting in College Station. Melisa Finley sent information about this event to almost 100 educators in the Brazos Valley. These educators represented 13 independent school districts and 4 private schools. Melisa Finley only heard back from two of the educators. Melisa Finley also sent information to the local Boys and Girls Club and the Bryan Youth Services Coordinator who said he would disseminate it to Boy Scouts and Girl Scouts, as well as other youth activity contacts in the area. However, Melisa Finley received no registrants for this event. The two educators that contacted Melisa Finley offered the following insights: it is difficult to get students to participate in educational activities during the summer, the information needed to be disseminated sooner (i.e., too close to the end of the school year), and the school or teachers should sign up the students. The Committee would like to hold this event in conjunction with the TexITE winter meeting in Houston. The Committee would still be in charge of organizing and leading the event, we would just need the LAC to make sure we have a room to meet in.
2. In 2006, the United States Department of Transportation is celebrating the 50th anniversary of the Interstate Highway System. As part of this celebration, the Committee

would like to hold a poster contest for 5th and 6th grade students. Please see the attached proposal for more details.

3. Melisa Finley will continue to work with Section Officers to identify the activities that each Section has done or is doing with respect to encouraging students in Texas to seek higher education in engineering and science fields. Once this information is collected, it will be posted to the committee webpage.

COMMITTEE FOR FUTURE ENGINEERS PROPOSAL

Date: June 2006

Title: 5th and 6th Grade Poster Contest

Requested Action: Approval to proceed with implementation

Estimated Cost: The following cost would be associated with this proposal:

Mailings/Copies	\$ 25
Ribbons/Awards	\$175
TOTAL	\$200

Description: The theme for the poster contest will be “Transportation: Past, Present, and Future” and will focus on the 50th anniversary of the Interstate Highway System. The purpose of the poster contest is to encourage 5th and 6th students to explore and present concepts related to transportation.

The Committee will develop the materials for this contest (e.g., guidelines, letter to educators, release form, short history of the interstate, and discussion topics for teachers). The materials will be disseminated to the District 9 Sections in August 2006. The Sections will be responsible for contacting independent school districts and individual schools in their area to provide them with information regarding the poster contest.

Poster submissions will be sent to Melisa Finley and must be postmarked no later than October 6, 2006 to be eligible for the contest. All artwork becomes the property of TexITE. Submissions will be judged by a panel of TexITE members. Monetary awards will be given for first through third place (1st place - \$100; 2nd place - \$50; 3rd place - \$25). In addition, all participants will receive a certificate of participation. Winners will be notified in writing by October 27, 2006.

Benefit: The purpose of this activity is to introduce the transportation profession to 5th and 6th grade students.

**AWARDS COMMITTEE
DISTRICT 9 OF THE INSTITUTE OF TRANSPORTATION ENGINEERS**

June 2006

Leadership

Chair of Committee: Melisa Finley, Texas Transportation Institute, Brazos Valley Section

Membership

Kevin St. Jacques, Wilbur Smith Associates, Inc., Dallas Section

Beth Ramirez, City of Dallas, Dallas Section

Ali Mozdbar, City of Austin, Capital Area Section (added since last report)

Andy Mao, Harris County, Houston Section (removed since last report)

Activities Update Since Last Report

1. Five of the six District 9 Sections submitted section applications for the 2006 TexITE Section Activities Award. The winner of this award will be presented with a certificate at the business luncheon on Saturday, June 24, 2006. On April 27, 2006, Melisa Finley forwarded the winner's application to ITE Headquarters so it could be considered for the ITE 2006 Section Activities Award. On June 13, 2006, ITE informed Melisa Finley that the winner of the ITE 2006 Section Activities Award is the North Carolina Section. In the next few weeks, ITE will be posting the North Carolina Section submission online for other sections to view. Melisa Finley will work with Gary Thomas to create a link on the District 9 website directly to this submission.
2. The Committee received two nominations for the 2006 Transportation Engineer of the Year award. The winner of this award will be presented with a plaque and monetary award at the business luncheon on Saturday, June 24, 2006.
3. The Committee received four nominations for the 2006 Young Member of the Year award. The winner of this award will be presented with a plaque and monetary award at the business luncheon on Saturday, June 24, 2006.
4. The Committee will be presenting the following special recognition certificates at the business luncheon on Saturday, June 24, 2006: Marc Jacobson, Webmaster; Emily Braswell, Newsletter Editor; Paul Luedtke, Dallas Section Representative; Robert Wunderlich, Student Liaison; and Bill Thorpe, Membership Committee Chair.

To: TexITE Board of Directors
From: Gary B. Thomas, Chair, Web Committee
Date: June 19, 2006
Re: Web Committee Report

The February 2006 report listed 3 short term goals for the web site (to be completed in the next 4 months):

1. Expand the committee pages
2. Expand the award pages to include the nomination process
3. Prepare pages for the summer meeting in College Station

Unfortunately, only one of these goals (#3) has been met. Items 1 and 2 are still in the works.

As mentioned in a previous report, the committee pages lack information that I would like to see posted. Only two committees have detailed pages describing their activities (Younger Member and Future Engineers).

The preparation of the summer meeting pages took a considerable amount of effort. Building on the previous efforts of Marc Jacobson, I have added some additional functionality on the meeting administration side including the downloading of the data to a file that can be imported into Microsoft Access for further processing. The Access file that I have developed is designed to print out receipts, name tags, tickets, and reports and can be used for future TexITE meetings.

On-line registration for the summer meeting went fairly smooth. While not perfect, the PayPal system worked better than in previous years. Users were no longer required to have a PayPal account to pay by credit card. However, some registrants still were not able to pay by credit card due to restrictions placed on the card by their organizations (typically government-issued cards). That is something beyond our control. Of the approximately 200 people that registered (as of June 13), about 140 paid using PayPal, about 10 intended to use PayPal but had to do a check instead, and the remainder preferred to pay by check.

The spring newsletter was posted on June 1. As of June 19, the newsletter had been downloaded 122 times. The winter newsletter has been downloaded 127 times. The PDF version of the TexITE roster has been downloaded 92 times since we began monitoring specific file downloads.

Other minor aesthetic modifications have been made to the web site as well.

Short-term goals (items to be completed in the next 4 months):

1. Expand the committee pages
2. Expand the award pages to include the nomination process
3. Update the District Policy Manual pages



Section Report – June 1, 2006

Officers

- President – Marcus Brewer
- Vice President – David Besly
- Secretary-Treasurer – Karl Zimmerman
- District 9 Representative – Srinivasa Sunkari
- Immediate Past President – Brooke Ullman

Appointed Positions

- Membership Chair – Nada Trout
- Webmaster – Gary Thomas
- Listserv Owner/Operator – Marcus Brewer
- Summer 2006 LAC Chair – Srinivasa Sunkari

Membership

TOTAL MEMBERSHIP – 24

- Members – 18
- Affiliates – 4
- Student Members – 2

Financial Summary

Current Balance – \$707.77

Summary of Meetings since last Section Report

Date	Location	Attendance	Speaker(s)	Topic
Feb 27	Gibb Gilchrist Building, Room 102	23	Bryan Wood, TxDOT District Engineer, Bryan District	Innovative Methods for Funding Transportation Improvements
Apr 27	Gibb Gilchrist Building, Room 103	19	Andy Ballard, TTI	Governor’s Task Force on Evacuation, Transportation, and Logistics
May 25	Gibb Gilchrist Building, Room 102	11	David Schrank, TTI	Monitoring Highway Congestion and Travel Reliability
Sep 28	Gibb Gilchrist Building, Room 102	(scheduled)		ASCE Capital Projects
Oct 26		(scheduled)	ITE Webinar (tentative)	
Nov 30	Gibb Gilchrist Building, Room 102	(scheduled)	Business Meeting	Officer elections and other business

Other Activities

- Monthly Executive Board meetings
- Officer meetings with Local Arrangements Committee and planning for 2006 TexITE Summer Meeting
- Participation in ITE Leadership Web Briefing on May 24



TextITE Capital Area Section

SECTION REPORT – June 21, 2006

Officers

- **President:** James Kratz – Carter & Burgess
- **Vice President:** Rene Garza – PBS&J
- **Secretary/Treasurer:** Doug Skowronek – TxDOT
- **Section Representative :** Rebecca Bray Wilbur Smith Associates
- **Webmaster:** Isam Bandak – PBS&J

Membership

- Current Membership: 36
- Average Meeting Attendance: 10 to 20

Financial

- Current Bank Balance: \$4,321.35

Section Meetings

Date	Speaker	Topic
April 7		Overview of the New 2006 edition of the Texas Manual on Uniform Traffic Control Devices.
June 2		Discussion on ADA Guidelines in the State of Texas

Possible Future Meeting topics:

- Robert Mueller Redevelopment
- CTRMA Toll Study Site visit to SH 130/SH 45
- Site visit to 3M manufacturing plant.

Dallas Section of TexITE District 9 Institute of Transportation Engineers

June 2006



1.0 Leadership

President:	Brian Moen, P.E., City of Frisco
Vice President:	Kelly Parma, P.E., Lee Engineering
Secretary/Treasurer:	Robert Saylor, P.E., City of Richardson
Past President:	Kevin St. Jacques, P.E., P.T.O.E., Wilbur Smith Associates
Section Representative	Mark Titus, P.E., City of Dallas

2.0 Finances

Account Balance as of 6/8/06: \$2,275

3.0 Membership

The Dallas Section currently has 135 paid members.

4.0 Activity

4.1 General Technical

The Section holds a meeting on the second Friday of each month. There have been three meetings since the last report, with an average attendance of 54. A presentation is made at each meeting: presentation speakers, topics, and attendance since the last report are listed below.

Meetings are typically held in the training facility of the offices of HNTB on Plano Parkway in Plano. The Dallas Section is grateful to HNTB for their continuing support of ITE by providing this facility free of charge.

Month	Speaker(s)	Topic	Attendance
February	Kelly Parma and John Denholm, Lee Engineering	Conversion of an AWSC to a Roundabout in Southlake, TX	59
March	N/A	No meeting due to ITE Technical Conference	N/A
April	Rod Kelly, Parsons	Irving's Future Light Rail System	61
May	Kent Kacir, Siemens	Late Night Flashing Operation	43
June	N/A	No meeting due to District 9 TexITE meeting	N/A

4.2 General Social

An Adopt A Highway cleanup was held on Saturday, June 3. This was the first cleanup at our newly adopted roadway, SH 66 in Garland. Nanditha Togar, with Jacobs Civil, is the section's volunteer coordinator for this program.



2006 SUMMER BOARD MEETING REPORT
JUNE 22, 2006

Appendix K

1.0 2006 SECTION LEADERSHIP

President: Natalie Bettger, North Central Texas Council of Governments
Vice-President: Roy Parikh, Section Vice-President, TxDOT Fort Worth District
Secretary/Treasurer: Aaron Nathan, Section Secretary/Treasurer, Kimley-Horn and Associates
Past President: Scott Cooner, Section Past President, Texas Transportation Institute
Section Representative: Russ Wiles, P.E., City of Fort Worth

2.0 CURRENT SECTION FINANCIAL STATUS

Account balance as of May 31, 2006: \$ 1,793.50

3.0 SECTION MEMBERSHIP STATUS

There are 25 individuals who have paid the 2006 membership dues to the Greater Fort Worth Section. As of June 2006, there were 118 international ITE members within the Greater Fort Worth Section boundaries, as listed by the ITE website (www.ite.org). Table 1 provides a breakdown of the membership grade of these international ITE members.

Table 1. Membership Grade of International ITE Members in GFW Section.

Membership Grade	Number
Student	34
Institute Affiliate	2
Associate Member	42
Member	44
Fellow	4
Total	118

3.1 General

The Section holds regular monthly meetings on the third Thursday of each month, generally at Joe T. Garcia's Restaurant located at 2201 N. Commerce St. in Fort Worth. The dates, speakers, topics, and attendance are shown in Table 2.

The Section plans to hold the September 2006 meeting at the Texas Department of Transportation Fort Worth District in the Regional Training Center facility. At this meeting Charles Conrad, Deputy District Engineer, will be speaking on 'Pass-Through Financing'. The May 2005 Section meeting was held at TxDOT and it generated the highest attendance (61 people) of any 2005 meeting. The Section plans to schedule one or two meetings per year in this location to promote greater TxDOT involvement in the Greater Fort Worth Section TexITE.



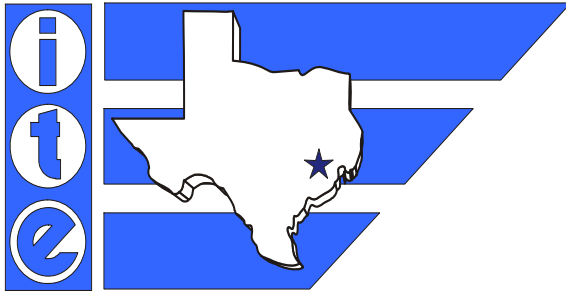
Table 2. Summary of Section Meetings since July 2005

Date	Speakers	Topic	Attendance
July 21	Russ Wiles, City of Fort Worth	Railroad Quiet Zones	46
August 18	Mike Hasler, Graham Associates	Transportation in the Entertainment District of Arlington	59
September 15	Susan Langdon, Street Smarts	Simulation Performance Measures in System Design	27
October 20	Rupangi Munshi, UT-Arlington Phong Vo, UT - Arlington	Student Presentations: Impacts of Signal Synchronization on Vehicular Emissions – On-Board Measurement Case Studies & Capacity Estimation of Two-Sided Type C Weaves on Freeways	28
November 17	Larry Colclasure, Director of Traffic Operations, TxDOT Waco District	Crash Records Information System (CRIS) Update	33
December 15	Chris Hoff, Carter & Burgess	Status Update on SH 121T – Southwest Parkway	37
January 19	Linda Christie, Director of Community & Government Relations - Tarrant Regional Water District	Trinity River Vision – Trinity Uptown Overview	28
February 16	Andy Oberlander, Assistant Director of Transportation Operations – TxDOT Dallas District	Rural Road Safety – Get Ahead of the Curve	31
April 20	Matt Craig, Halff Associates, Inc. and Mohammed Al Hweil, TxDOT Fort Worth District	IH-30 Corridor Study / Major Investment Study from Oakland Blvd. to the proposed SH 161	27
May 18	Greg Royster – North Central Texas Council of Governments	Tower 55 Rail Reliever Study	25

3.2 Committees

The Section currently has three ongoing committees: the Membership Committee, the Adopt-a-Highway Committee, and the Engineering Outreach Committee. The Membership Committee is co-chaired by Mark Mathis of the City of Fort Worth and Mitzi Ward of NCTCOG.

Jennifer Butcher of Street Smarts chairs the Adopt-a-Highway committee. The Section is responsible for a 2-mile section of Spur 303 (Pioneer Parkway) located in Arlington between Park Springs Road and Fielder Road.



**GREATER HOUSTON AREA SECTION
DISTRICT 9
INSTITUTE OF TRANSPORTATION ENGINEERS**

Appendix L

**2006 ANNUAL REPORT
JUNE 22, 2006**

2006 LEADERSHIP

President: Randy Schulze, P.E., P.T.O.E., Walter P. Moore Associates, Inc.
 Vice-President: Ron Jenson, P.E., Harris County Public Infrastructure Department
 Secretary/Treasurer: Robert Siegfried, P.E., Epsilon Edwards & Kelcey, Inc.
 Past President: Stuart Corder, P.E., Texas Department of Transportation, Houston District
 Section Representative: Ramesh Gunda, P.E., Gunda Corporation, Inc.

FINANCES

Account balance as of June 1, 2006: \$ 8,063.82

MEMBERSHIP

Greater Houston Area Section

Average Meeting Attendance: 82

GENERAL

The Section holds monthly meetings on the second Wednesday of the month, at the Houston Engineering and Scientific Society (HESS), located at 5430 Westheimer Road in Houston.

EVENTS IN 2005

Annual Shrimp Boil

Date: 10/29/2005

Location: Spring Creek Park

Revenue: \$8758

Expense: \$4560

Vendor's Night (In cooperation with the IMSA Texas):

Date: June 20, 2006

Location: Hilton NASA Clear Lake

Revenue \$ 0

Expense: \$ 324.74

Date	Speakers	Topic
February 15	T. Rebagay, P.E. City of Houston	Downtown Mobility
March 8	Doug Woodall, P.E., TTA	New Funding Tools
April 12	Harris County Commissioner Steve Radack	State of the County
May 10	Dale Hill, UPRR	History of UPRR



South Texas Section

Institute of Transportation Engineers

Section Report

June 22, 2006

LEADERSHIP

Christina de La Cruz, President
 Dale Picha, Vice-President
 ? , Secretary/Treasurer
 Brian Jahn, District 9 Representative
 Lily Banda, Immediate Past President

FINANCES

Current Bank Balance(as of 6/1/06) - \$0

MEMBERSHIP

Members - 31
 Affiliates -
 Students -
 TOTAL - 31

SECTION ACTIVITY

Last Technical Meeting

Date - September 30 thru October 1, 2005
 Location - Radisson Resort South Padre Island
 Total Attendance - 25

Presenters - Andy Ballard, P.E. – “Hurricane Evacuation”
 Alex Barrientes, 3M Corporation – “Traffic Safety Technology Update”
 Kathleen Buckalew, P.E. – “ITE Annual Meeting & Exhibit – An Attendee’s Perspective”
 Gilmer Gaston, P.E. – “Roundabouts”
 Russell Henk, P.E. – “Teens in the Drivers Seat”
 Shon Merryman, P.E. – “Railroad Quiet Zones”
 Gary Jost, P.E. – “Austin’s Transition from 170 to 2070 Controllers : Experiences/Lessons Learned”

Last Social Meeting

Date - December 2, 2005
 Location - Lone Star Palace on the Riverwalk in San Antonio

From: Susan Langdon [susanl@streetsmarts.us]
Sent: Thursday, June 22, 2006 5:52 PM
To: Rick Charlton
Subject: TexITE database report
Rick~

Here are the details on the TexITE database:

729	Total members in the database
660	International Members
44	Not within a section
157	Greater Dallas Section
192	Greater Houston Section
82	Greater FW Section
95	Capital Section
39	South Texas Section
51	Brazos Valley Section
2	District Affiliate
67	Subscriber

Hopefully this will save you some typing!

Susan

Susan Langdon, PE, PTOE

Director of Traffic & Transportation, TX Operations
Street Smarts
325 N St Paul Street, Suite 550
Dallas, TX 75201
214.206.1954
214.206.1950 (fax)
214.213.3954 (mobile)
713.589.5400 (Houston)
SusanL@streetsmarts.us

Life is not measured by the number of breaths we take, but by the moments that take our breath away.

Life should not be a journey to the grave with the intention of arriving safely in an attractive and well preserved body, but rather to skid in sideways, chocolate in one hand, wine in the other, body thoroughly used up, totally worn out and screaming... "WOO-HOO what a ride!"

*****Message Notice from the Street Smarts E-Mail Server*****

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