



## Minutes

### TexITE District 9 Winter Board Meeting – February 9, 2006 TTI Offices, San Antonio, Texas

Location	Attendee
TTI San Antonio Office	Brian Van De Walle*, President Jason Crawford*, Vice President Rick Charlton*, Secretary / Treasurer Brian Jahn*, South Texas Section Rep Rebecca Bray*, Capital Area Section Rep Roberto Murrillo, Laredo LAC Chair
TTI Dallas Office (Videoconference)	Walter Ragsdale, Legislative Committee Chair Jim Williams, District Administrator Robert Wunderlich*, International Director Russ Wiles*, Greater Fort Worth Section Rep. Paul Luedtke, Technical Committee Chair Mark Titus*, Greater Dallas Section Rep.
TTI College Station Office (Videoconference)	Gary Thomas, Website Committee Srinu Sunkari*, Brazos Valley Section Rep.
TTI Houston Office (Videoconference)	Ramesh Gunda*, Houston Section Rep. Connie Clark*, Past President Praveen Pasumarthy, Newsletter Michelle Barnes, Newsletter

President Brian Van De Walle called the meeting to order at 10:07 am.

#### 1. Approval of October 21, 2005, Board Meeting Minutes

Capital Area Section Representative Rebecca Bray moved to approve the October 21, 2005 District 9 Board meeting minutes. Vice President Jason Crawford seconded the motion. The motion was approved.

#### 2. International Director's Report

International Director Wunderlich reported on his attendance at the International Board meeting. He indicated that much emphasis was placed on Mega Issues in maintenance and operations, specifically, designing for all users. He indicated that he needs feedback on from TexITE members on the Mega Issues. He continued that the International Board is keen on members' training needs, and that they need officer contacts for TexITE District and Sections. He stated the desire for sections to promote ITE's webinars as continuing education opportunities, and would like input from section leaderships.

### **3. Treasurer's Report**

District account balances – District Administrator Jim Williams discussed the treasurer's report (Appendix A). He stated that there have been no 2006 expenses yet, but checks will be going out for student chapters; that 2005 remains open due to the need to reconcile the Waco and Laredo meetings. He said there appears to be several checks that were credited to the Laredo meeting that should have been for Waco. He sent Roberto Murillo, the Summer 2005 Local Arrangements Chair (LAC), copies of the checks. Murillo provided copies of these to Winter 2005 LAC, Rick Charlton at the board meeting, and Charlton will compare to Waco's meeting records to verify. Williams also stated that he is pursuing questions with regard to the Pay Pal receipts.

Status of Non-profit – District Administrator Williams stated that the check has been written for the application fee, and he gave his name and social security number for the transaction. He also indicated that the ITE attorney has signed the charter.

Tax-exempt Designation – District Administrator Williams reported no action on this item.

### **4. Report on securing directors' and officers' liability insurance**

Secretary-Treasurer Jason Crawford indicated he is securing signatures, and the amount is unknown.

### **5. Budget Issues**

Webmaster / Administrator dues clarification – Vice President Crawford moved that the District and International dues for the Webmaster and District Administrator be paid by the District. Capital Area Section Representative Rebecca Bray seconded the motion. The motion was approved.

Travel for Council Chairs – District Administrator Williams recommended that the travel budget be left as is. He will check on expenses from whom and report. If additional funds are needed for the International Director's travel a budget amendment can be made at year's end or when the expenses are reported.

### **6. Action on the District Policy Manual**

Vice President Crawford reported that he had forwarded the District Policy Manual to board members prior to the meeting and recommended adopting the manual as completed by Past President Beth Ramirez. Capital Area Section Representative Rebecca Bray moved to adopt the District Policy Manual. Crawford seconded it and the motion was approved. Discussion ensued that the policy manual clarified the lingering confusion regarding the various membership levels. President Van De Walle instructed Secretary / Treasurer Charlton to prepare a resolution for secret ballot to revise the District Bylaws to reflect the handling of Subscribers according to procedures indicated in the District Policy Manual. He was further instructed to request Wayne Kurfees to review the proposed bylaws changes before soliciting the vote.

## **7. Local Arrangements Committee Reports**

Summer, June 23-25, 2005, Laredo Closeout – Local Arrangements Committee Chair reported his progress toward closeout. This reconciliation is forthcoming upon clearing the mix-up between the Waco and Laredo meeting accounts.

ITE Mid-Year Planning – President Van De Walle reported that student support for the meeting in the amount of \$750 is available from Consultants' Council, and that the District needs to provide an additional \$750 to make it adequate. He also noted that University of Texas, Arlington and University of Texas El Paso students qualify. International Director Wunderlich interjected that needs are more in the range of \$25 per student. Following more discussion President Van De Walle moved that a total of \$1,500 as listed above be made available to qualifying students for Mid-Year registration rebates. Capital Area Section Representative Rebecca Bray seconded, and the motion was approved.

Summer, June 22-24, 2006, College Station – Local Arrangements Committee Chair Srin Sunkari submitted a revised budget and a schedule of activities (Appendix B). The Friday night social will be held at the Briarcrest Country Club. District Administrator Williams stated that he will start the process to get Chair Sunkari on the bank signature card.

Winter, 2007, Houston – Immediate Past President Clark announced the meeting will be held at the Crowne Plaza Hotel Downtown, February 1-3, 2007. The Local Arrangements Chair is Stuart Corder.

Summer, 2007 – President Van De Walle reported that Lubbock and Grapevine have expressed interest in hosting this meeting.

## **8. TexITE Newsletter**

TexITE Newsletter Committee Chair Emily Braswell submitted a written report (Appendix C) resigning the committee chair. She has recruited a new committee chair, Venkata Praveen Pasumarthy, who is in the process of forming a committee, while producing the Spring Newsletter and sending out the billing. Ms. Braswell thanked the board for the opportunity to serve, and asked for the board's support of the new chair. She was represented at the meeting by Mr. Pasumarthy and Newsletter Committee Member Michelle Barnes. No further report was made.

## **9. Section Reports**

South Texas Section Representative Brian Jahn reported that while there has been no recent activity, their section is holding officer elections after which activities are anticipated to pick up. Written reports were submitted by the Brazos Valley Section (Appendix D) and the South Texas Section (Appendix E). No reports were provided by the other sections, but those representatives present all indicated written reports would be forthcoming not later than the District meeting in March. Those reports received to date are attached: Greater Fort Worth (Appendix F), Greater Dallas (Appendix G), and Greater Houston (Appendix H).

## **10. Committee Reports**

Website/webmaster Issues – Chair Gary Thomas submitted a written report (Appendix I) and briefly discussed it with the board, indicating completion of most of the goals listed in October, 2005. He noted that there is a significant number of bad email addresses, estimated at 130 – 140, and that he and the Database Administrator, Susan Langdon, are investigating the issue. He also stated the next items he has targeted are expansion of the committee pages, the awards pages, and preparing for the College Station meeting registration. The board discussed a question posed by International Director Wunderlich, asking whether link information could be sent asking members and leadership to download for collaboration, possibly using MS Sharepoint.

District Database – Database Administrator Langdon submitted current membership statistics (Appendix J), but was unable to attend the board meeting. Her report indicated that she had posted an updated roster on the district website earlier in the week. Vice President Crawford commented that he has requested her to give the board a roster of membership by Section.

Legislative Committee – Chair Walter Ragsdale provided a written report (Appendix K). The board discussed red light camera enforcement and the anticipated Attorney General opinion regarding use on state route signals. International Director Wunderlich interjected having heard rumblings that the state legislature may want to attach some of the enforcement revenue.

Technical Committee – Chair Paul Luedtke reported that his committee is taking ideas for upcoming technical sessions and names of presenters. Ideas being considered include hurricane evacuation, tolling and comprehensive development agreements, interstate history, signal retimings, roundabouts, low cost safety, and legislative effort to reduce residential speed limits.

Student Chapters – International Director Wunderlich reported that all student chapters are back up and running.

Other written reports were received from the Committee for Future Engineers (Appendix L), Awards Committee (Appendix M). Committees not submitting reports included: Consultants Council, Younger Members and Membership.

## **10. Historian**

Historian and Vice President Crawford reported he needs District history and biographical information from Past Presidents Connie Clark and John Friebele.

## **11. Other Business**

President Van De Walle requested that the past minutes be placed on the Members Only page of the website.

President Van De Walle adjourned the meeting at 1:30 pm.

## Appendix A

Brian, Jason, and Rick,

The treasurer's report is in the attached file. I have several comments:

1. Nothing has happened with the 2006 budget. Nothing in, nothing out. Yet.
2. The only remaining item for the 2005 budget is the direct student support. For that we need the rosters from the five student chapters. Robert Wunderlich is working on that.
3. Rick and I are within about \$50 on the Waco meeting, and, as Rick says, the difference is probably in the PayPal fees. I have asked Gary Thomas if we have a record of PayPal transactions from 2005.
4. Still trading e-mails with Roberto on the Laredo meeting. I will send you an updated meeting account summary tomorrow or so.
5. The balance as reflected at the bottom of the treasurer's report (\$32,736.99) matches the checking book balance when you reduce the treasurer's report final balance by the excess revenue that I've shown for the Waco meeting. When the Waco and Laredo meetings are finalized, I plan to transfer the excess revenue from the meetings account to our checking account.
6. How do you want to handle the annual audit? We usually do it at our winter meeting.

I will be at the Dallas TTI office on Thursday for the board meeting. However, I have a class at 2 pm, and would like to leave the meeting by noon. Could we do the administrator-related discussions by noon?

Watch for the updated meetings account summary and I'll see you on Thursday morning. (You can distribute the treasurer's report to the rest of the board if you'd like.)

Jim

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Jim Williams  
Professor, Civil Engineering Department  
University of Texas at Arlington  
Box 19308  
Arlington, Texas 76019-0308

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**Treasurer's Report  
District 9 ITE (TexITE)  
2005  
as of 6 February 2006**

Appendix A

**Checking Account**

<b>Beginning Balance</b>		<b>\$5,239.92</b>
<b>Income</b>		
Dues: International	9,711.00	
Dues: Dist. Affl. + Subs.	1,555.00	
Winter 2005 (Waco)	1,570.91	(not final)
Summer 2005 (Laredo)		
Labels		
Newsletter Advertising	825.00	
Interest		
<b>Total Income</b>		<b>\$13,661.91</b>

**Expenses**

Insurance		
Newsletter	445.13	
Postage & Supplies - Ballots	497.50	
Awards		
Award Plaques	119.06	
Pres & VP Travel to ITE Ann. Mtg.		
International Director Travel	2,833.17	
ITE Council Chair Travel	365.15	
Trans. Engr. of Year	100.00	
Young Member of Year	100.00	
Student Chapter Support		
Student Papers		
Outstanding Student Awards	500.00	
Outstanding St Chap Award	150.00	
Student Travel Support	2,030.15	
ITE Contributions (gen fund+schol)	500.00	
ITE Contributions (Prof. Dev. Fund)	1,000.00	
Non-profit status application	500.00	
ITE Dues for Webm & Admin	460.00	
Web Site Support	359.88	
P.O. Box Rental	76.00	
Bank Service Charges	78.00	
<b>Total Expenses</b>		<b>\$10,114.04</b>
<b>Balance</b>		<b>\$8,787.79</b>
Savings acct. closed (14 April)	23,949.20	
<b>Balance as of 6 February 2006</b>		<b>\$32,736.99</b>

**Savings Account**

<b>Beginning Balance</b>		<b>\$23,910.63</b>
Interest	38.57	
Savings acct. closed (14 April)	-23,949.20	
<b>Ending Balance</b>		<b>\$0.00</b>

# TEXITE BUDGET - 2005

Appendix A

6 February 2006

	Adopted 2005 Budget	2005 ACTUAL	REMAINING
<b>INCOME:</b>			
Dues: Int'l (Current year)	9,500.00	9,711.00	-211.00
Dues: Affiliate	1,000.00	1,555.00	-555.00
Winter Meeting (Waco)	1,000.00	1,570.91	-570.91 (not final)
Summer Meeting (Laredo)	1,000.00		1,000.00
Prof & Product Listings	1,270.00	825.00	445.00
Checking Interest	-		0.00
Other			0.00
<b>SUBTOTAL</b>	\$ 13,770.00	\$ 13,661.91	\$ 108.09
Transfer from Reserve Fund	\$ 2,211.00		2,211.00
<b>TOTAL INCOME:</b>	\$ 15,981.00		\$ 2,319.09
<b>EXPENSES:</b>			
<b>Newsletter</b>			
Publishing	-		0.00
Printing	600.00	395.23	204.77
Postage	600.00	49.90	550.10
<b>Administrative Expense:</b>			
ITE dues for Webm & Admin	500.00	460.00	40.00
Postage & Supplies (Ballots)	150.00	497.50	-347.50
Printing	100.00		100.00
Appl. for tax-exempt status	500.00	500.00	0.00
Supplies	75.00		75.00
Other			0.00
<b>Student Chapters:</b>			
Direct Support	1,500.00		1,500.00
Travel Support to District	900.00	2,030.15	-1,130.15
Travel Support to ITE	-		0.00
Outstanding Student Awards	500.00	500.00	0.00
Outstanding Stu Chptr Award	150.00	150.00	0.00
Student Paper Awards	375.00		375.00
<b>Awards:</b>			
Transp Engr of Year	100.00	100.00	0.00
Young Member Award	100.00	100.00	0.00
Future Engrs Cash Awards	175.00		175.00
Plaques	300.00	119.06	180.94
District 9 Fellowships (2 ea)	-		0.00
<b>Contributions</b>			
ITE (General)	200.00	200.00	0.00
ITE (Fellowship)	300.00	300.00	0.00
ITE Prof Develop Fund	1000.00	1,000.00	0.00
<b>Travel</b>			
Section President & VP	2,000.00		2,000.00
International Director	2,500.00	2,833.17	-333.17
ITE Council Chairs	2,250.00	365.15	1,884.85
<b>Other</b>			
Insurance	350.00		350.00
Web Site Support	230.00	359.88	-129.88
Bank Charges	25.00	78.00	-53.00
Merchant Account for Web	425.00		
PO Box (Yearly)	76.00	76.00	0.00
Other	-		0.00
<b>Subtotal</b>	\$ 15,981.00	\$ 10,114.04	\$ 5,441.96
Outstanding Expenses			
<b>Total Expenses</b>	\$ 15,981.00		\$ 5,441.96

**Meeting Budget - TexITE Summer 2006 in College Station, Texas**

Meeting Item	Fixed Cost	Estimated Number	Cost Per Attendee	Estimated Total Costs	Estimated Revenue
<b>1. Registration</b>					
Member - Early <sup>1</sup>		125	\$125.00		\$15,625.00
Member - Late <sup>1</sup>		20	\$150.00		\$3,000.00
Non-Member <sup>1</sup>		5	\$150.00		\$750.00
Student <sup>1</sup>		40	\$20.00		\$800.00
Vendor - Full <sup>1</sup>		5	\$125.00		\$625.00
Vendor - Name badge only		55	\$15.00		\$825.00
Comp <sup>1</sup>		4	\$125.00	\$500.00	
<b>Subtotal</b>		<b>254</b>		<b>\$500.00</b>	<b>\$21,625.00</b>
<b>2. Banking</b>					
Check Printing	\$0.00			\$0.00	
Pay Pal Fees	\$300.00			\$300.00	
<b>Subtotal</b>				<b>\$300.00</b>	<b>\$0.00</b>
<b>3. Promotions and Publicity</b>					
Postage, Envelopes, & Labels	\$50.00			\$50.00	
Mail Out	\$50.00			\$50.00	
Packet Stuffers	\$100.00			\$100.00	
Packet Stuffing Party	\$100.00			\$100.00	
Program Printing	\$500.00			\$500.00	
Event Tickets	\$30.00			\$30.00	
Name Badges/Ribbons	\$100.00			\$100.00	
Table Placards	\$25.00			\$25.00	
Guide Signs	\$50.00			\$50.00	
Misc Printing	\$50.00			\$50.00	
<b>Subtotal</b>				<b>\$1,055.00</b>	<b>\$0.00</b>
<b>4. Hotel Guest Room Expenses</b>					
Comp Rooms		8	\$100.00	\$800.00	
<b>Subtotal</b>				<b>\$800.00</b>	<b>\$0.00</b>
<b>5. Door Prizes/Souvenirs</b>					
Door Prizes	\$500.00			\$500.00	
Souvenirs	\$50.00			\$50.00	
<b>Subtotal</b>				<b>\$550.00</b>	<b>\$0.00</b>
<b>6. Kick-Off Lunch</b>					
Room Charge	\$0.00			\$0.00	
AV Equipment	\$80.00			\$80.00	
Meals		195	\$19.00	\$3,705.00	
Additional Tickets Purchased		5	\$19.00	\$95.00	\$95.00
Speaker & Invited Guests	\$500.00	3	\$19.00	\$557.00	
Centerpieces	\$0.00	25		\$0.00	
<b>Subtotal</b>		<b>200</b>		<b>\$4,437.00</b>	<b>\$95.00</b>
<b>7. Technical Sessions</b>					
Room Charge (2)	\$0.00			\$0.00	
AV Equipment (2)	\$160.00			\$160.00	
Refreshments (2)		300	\$8.00	\$2,400.00	
<b>Subtotal</b>				<b>\$2,560.00</b>	<b>\$0.00</b>
<b>8. Friday Night Event</b>					
Location Charge	\$0.00			\$0.00	
Meals		180	\$30.00	\$5,400.00	
Additional Tickets Purchased		20	\$30.00	\$600.00	\$600.00
Transportation (2-TAMU buses)	\$650.00			\$650.00	
Entertainment	\$200.00			\$200.00	
Centerpieces/Decorations	\$175.00			\$175.00	
<b>Subtotal</b>		<b>200</b>		<b>\$7,025.00</b>	<b>\$600.00</b>
<b>9. Business Lunch</b>					
Room Charge	\$0.00			\$0.00	
AV Equipment	\$80.00			\$80.00	
Meals		145	\$19.00	\$2,755.00	
Additional Tickets Purchased		5	\$19.00	\$95.00	\$95.00
Centerpieces	\$0.00	25		\$0.00	
<b>Subtotal</b>		<b>150</b>		<b>\$2,930.00</b>	<b>\$95.00</b>
<b>10. Golf Tournament (Thurs morning)</b>					
Green Fees Collected		20	\$75.00		\$1,500.00
Green Fees Paid		20	\$60.00	\$1,200.00	
Prizes	\$250.00			\$250.00	
Food		20	\$10.00	\$200.00	
Transportation (1-15 Passenger Van)	\$100.00			\$100.00	
<b>Subtotal</b>				<b>\$1,750.00</b>	<b>\$1,500.00</b>
<b>11. Technical Tours (Thurs afternoon)</b>					
Technical Tour 1 Fees Collected		10	\$18.00		\$180.00
Technical Tour 1 Food		10	\$8.00	\$80.00	
Technical Tour 2 Fees Collected		10	\$18.00		\$180.00
Technical Tour 2 Food		10	\$8.00	\$80.00	
Transportation (2-15 Passenger Vans)	\$200.00			\$200.00	
<b>Subtotal</b>				<b>\$360.00</b>	<b>\$360.00</b>
<b>12. Guest Activities (Thurs &amp; Fri)</b>					
Bush Library & Museum Fees Collected		10	\$17.00		\$170.00
Bush Library & Museum Fees Paid		10	\$7.00	\$70.00	
Transportation - Thurs (1-15 Passenger Van)	\$100.00			\$100.00	
Downtown Bryan Tour Fees Collected		10	\$5.00		\$50.00
Children's Museum Fees Collected		10	\$8.00		\$80.00
Children's Museum Fees Paid		10	\$4.00	\$40.00	
Arctic Wolf Ice Skating Fees Collected		10	\$15.00		\$150.00
Arctic Wolf Ice Skating Fees Paid		10	\$10.00	\$100.00	
Transportation - Fri (1-15 Passenger Van)	\$100.00			\$100.00	
<b>Subtotal</b>				<b>\$410.00</b>	<b>\$450.00</b>

Total \$22,677.00 \$24,725.00  
 Estimated Profit/Loss \$2,048.00

<sup>1</sup> Includes Kickoff lunch, Technical sessions, Friday night event, & Business lunch







**DISTRICT 9 of the Institute of Transportation Engineers**

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*Newsletter Marketing Plan*

*February 2006*

**Appendix C**

## **Changing of the Guard**

The TexITE Newsletter has been in continuous publication for 35 years and for over 50 years with only brief interruptions in service. For the last two years, Dena Jackson, Michelle Barnes and I have had the opportunity to serve as your newsletter committee and we have had the pleasure of producing 6 newsletters. We appreciate the opportunity to serve and look forward to many years of TexITE involvement.

Venkata (Praveen) Pasumarthy of Wilbur Smith Associates in Houston has agreed to serve as the chair of the newsletter committee and will be sending out the billing this month and producing the Spring Newsletter in support of the College Station meeting. I know you will give him all the support that he needs. He is currently putting together his committee and will be getting back to you with his ideas on the continued health and well-being of the newsletter.

Thank you for the opportunity to serve.

Emily Braswell, AICP



## Section Report – February 1, 2006

### Officers

- President – Marcus Brewer
- Vice President – David Besly
- Secretary-Treasurer – Karl Zimmerman
- District 9 Representative – Srinivasa Sunkari
- Immediate Past President – Brooke Ullman

### Appointed Positions

- Membership Chair – Nada Trout
- Webmaster – Gary Thomas
- Listserv Owner/Operator – Marcus Brewer
- Summer 2006 LAC Chair – Srinivasa Sunkari

### Membership

TOTAL MEMBERSHIP – 53

- Members – 25
- Affiliates – 16
- Student Members – 12

### Financial Summary

Current Balance – \$725.62

### Summary of Meetings since last Section Report

Date	Location	Attendance	Speaker(s)	Topic
Dec 1 (2005)	Gibb Gilchrist Building, Room 102	11	Business Meeting	Officer elections and other business
Feb 27	Gibb Gilchrist Building, Room 102	(scheduled)	Bryan Wood, TxDOT District Engineer, Bryan District	Innovative Methods for Funding Transportation Improvements
Apr 27	Gibb Gilchrist Building, Room 102	(scheduled)	Russell Henk, TTI	Governor's Task Force on Evacuation, Transportation, and Logistics
May 25	Gibb Gilchrist Building, Room 102	(scheduled)	Tim Lomax, TTI	Monitoring Highway Congestion and Travel Reliability

### Other Activities

Monthly Executive Board meetings; officer meetings with Local Arrangements Committee and planning for 2006 TexITE Summer Meeting.



# South Texas Section

## Institute of Transportation Engineers

### ***Section Report***

February 9, 2006

#### **OFFICERS (elections underway, see attached ballot)**

Lilly Banda, President  
Christina De La Cruz, Vice-President  
Dale Picha, Secretary/Treasurer  
Brian Jahn, Section Representative

#### **MEMBERSHIP**

Members - 31  
Affiliates - 16  
Students -  
TOTAL - 47+/-

#### **FINANCIAL INFO**

Current Bank Balance - \$0 (but we have receivables outstanding)

#### **LAST MEETING**

Date - December 2, 2005  
Location - Lone Star Palace on the Riverwalk in San Antonio  
Total Attendance - 45  
Presenters / Subject - Christmas Social (no business, but fun was had by all)

#### **NEXT MEETING**

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2006 WINTER BOARD MEETING REPORT  
MARCH 21, 2006

Appendix F

### 1.0 2005 SECTION LEADERSHIP

President: Natalie Bettger, North Central Texas Council of Governments  
Vice-President: Roy Parikh, Section Vice-President, TxDOT Fort Worth District  
Secretary/Treasurer: Aaron Nathan, Section Secretary/Treasurer, Kimley-Horn and Associates  
Past President: Scott Cooner, Section Past President, Texas Transportation Institute  
Section Representative: Russ Wiles, P.E., City of Fort Worth

### 2.0 CURRENT SECTION FINANCIAL STATUS

Account balance as of February 28, 2006: \$ 1,798.24

### 3.0 SECTION MEMBERSHIP STATUS

There are 17 individuals who have paid the 2006 membership dues to the Greater Fort Worth Section. As of March 2006, there were 116 international ITE members within the Greater Fort Worth Section boundaries, as listed by the ITE website ([www.ite.org](http://www.ite.org)). Table 1 provides a breakdown of the membership grade of these international ITE members.

**Table 1. Membership Grade of International ITE Members in GFW Section.**

Membership Grade	Number
Student	34
Institute Affiliate	2
Associate Member	42
Member	43
Fellow	4
Total	116

#### 3.1 General

The Section holds regular monthly meetings on the third Thursday of each month, generally at Joe T. Garcia's Restaurant located at 2201 N. Commerce St. in Fort Worth. The dates, speakers, topics, and attendance are shown in Table 2.

The May meeting was held at the Texas Department of Transportation Fort Worth District in the Regional Training Center facility. This was the first TexITE meeting to be held at TxDOT and it generated the highest attendance (61 people) of any of the 2005 meetings. The future plan is to have one or two meetings per year in this location to promote greater TxDOT involvement in the Greater Fort Worth Section TexITE.



**Table 2. Summary of Section Meetings in 2005 and 2006**

<b>Date</b>	<b>Speakers</b>	<b>Topic</b>	<b>Attendance</b>
January 21	Ken Cervenka and Arash Mirzaei NCTCOG	TransCAD Modeling at NCTCOG	38
March 17	Kent Kacir Siemens ITS	Use of the Flashing Left Arrow Display for Protected/Permitted Left Turn Operation	29
April 21	Keith Wilschetz DFW International Airport	Skylink People Mover System and Other Projects Being Implemented at DFW	33
May 19	Charles Conrad TxDOT Fort Worth District	Comprehensive Development Agreements	61
July 21	Russ Wiles, City of Fort Worth	Railroad Quiet Zones	46
August 18	Mike Hasler, Graham Associates	Transportation in the Entertainment District of Arlington	59
September 15	Susan Langdon, Street Smarts	Simulation Performance Measures in System Design	27
October 20	Rupangi Munshi, UT-Arlington  Phong Vo, UT - Arlington	Student Presentations: Impacts of Signal Synchronization on Vehicular Emissions – On- Board Measurement Case Studies & Capacity Estimation of Two- Sided Type C Weaves on Freeways	28
November 17	Larry Colclasure, Director of Traffic Operations, TxDOT Waco District	Crash Records Information System (CRIS) Update	33
December 15	Chris Hoff, Carter & Burgess	Status Update on SH 121T – Southwest Parkway	37
January 19	Linda Christie, Director of Community & Government Relations - Tarrant Regional Water District	Trinity River Vision – Trinity Uptown Overview	28
February 16	Andy Oberlander, Assistant Director of Transportation Operations – TxDOT Dallas District	Rural Road Safety – Get Ahead of the Curve	31

### **3.2 Committees**

The Section currently has three ongoing committees: the Membership Committee, the Adopt-a-Highway Committee, and the Engineering Outreach Committee. The Membership Committee is

**Natalie Bettger, Section President, North Central Texas Council of Governments, 817-695-9280**  
**Roy Parikh, Section Vice-President, TxDOT Fort Worth District, 817-370-6617**  
**Aaron Nathan, Section Secretary/Treasurer, Kimley-Horn and Associates, Inc., 817-335-6511**  
**Russ Wiles, Section Representative, City of Fort Worth, (817) 392-7978**  
**Scott Cooner, Section Past President, Texas Transportation Institute, 817-462-0525**



**GREATER FORT WORTH SECTION  
DISTRICT 9  
INSTITUTE OF TRANSPORTATION ENGINEERS**

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co-chaired by Mark Mathis of the City of Fort Worth  
and Mitzi Ward of NCTCOG.

Jennifer Butcher of Street Smarts chairs the Adopt-a-Highway committee. The Section is responsible for a 2-mile section of Spur 303 (Pioneer Parkway) located in Arlington between Park Springs Road and Fielder Road. The Spring cleanup activity is scheduled for Saturday, March 25th.

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**Natalie Bettger, Section President, North Central Texas Council of Governments, 817-695-9280**  
**Roy Parikh, Section Vice-President, TxDOT Fort Worth District, 817-370-6617**  
**Aaron Nathan, Section Secretary/Treasurer, Kimley-Horn and Associates, Inc., 817-335-6511**  
**Russ Wiles, Section Representative, City of Fort Worth, (817) 392-7978**  
**Scott Cooner, Section Past President, Texas Transportation Institute, 817-462-0525**

## Dallas Section Report District 9 Board Meeting Feb. 9, 2006

### Officers

- President: Brian Moen, City of Frisco
- Vice President: Kelly Parma, Lee Engineering
- Secretary/Treasurer: Robert Saylor, City of Richardson
- Immediate Past President: Kevin St. Jacques, Wilbur Smith Associates
- District 9 Representative: Mark Titus, City of Dallas

### Volunteer Positions

- Webmaster: John Denholm, Lee Engineering
- Adopt A Highway Coordinator: Nanditha Togar, Jacobs Civil

### Membership

- Current Membership: 107
- Average Meeting Attendance: 60

### Financial

- Current Bank Balance: \$2,165

### Activities

- On-line voting was used for the first time, through the TexITE website.
- Nanditha Togar agreed in January to be the Adopt A Highway Coordinator, effective immediately
- We used the ITE Professional Development Series for the first time, at the December meeting presentation. Members voted on which of several topics was of the most interest. It was well accepted, and the section plans to do more in the future.
- Voting at today's meeting whether to change the monthly section meetings from the 2<sup>nd</sup> Thursday to the 2<sup>nd</sup> Friday

### Section Meetings

- HNTB continues to donate use of their conference Room for our monthly meetings.
- Previous Meetings:

Date	Speaker	Topic
Dec 8	Chris Poe-TTI	Managing High Technology Projects in Transportation (ITE Professional Development Series)
Jan 12	Andrew Holick-TTI	Development and Use of the Clearview Font for Guide Signs.
Feb 9	Kelly Parma, John Denholm- Lee Engineering	Conversion of a Congested, All-Way Stop Controlled Intersection to a Roundabout in Southlake, Texas





**GREATER HOUSTON AREA SECTION  
DISTRICT 9  
INSTITUTE OF TRANSPORTATION ENGINEERS**

Appendix H

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**2006 ANNUAL REPORT  
MARCH 20, 2006**

**2006 LEADERSHIP**

President: Randy Schulze, P.E., P.T.O.E., Walter P. Moore Associates, Inc.  
Vice-President: Ron Jenson, Harris County Public Infrastructure Department  
Secretary/Treasurer: Robert Siegfried, P.E., Epsilon Edwards & Kelcey, Inc.  
Past President: Stuart Corder, P.E., Texas Department of Transportation, Houston District  
Section Representative: Ramesh Gunda, P.E., Gunda Corporation, Inc.

**FINANCES**

Account balance as of December 31, 2005: \$10,009.64

**MEMBERSHIP**

**Greater Houston Area Section**  
Average Meeting Attendance: 82

**General**

The Section holds monthly meetings on the second Wednesday of the month, at the Houston Engineering and Scientific Society (HESS), located at 5430 Westheimer Road in Houston.

**Events in 2005**

**Annual Shrimp Boil**  
Date: 10/29/2005  
Location: Spring Creek Park  
Revenue: \$8758  
Expense: \$4560

**Vendor's Night:**  
Date: May 19, 2005  
Location: HESS Club  
Revenue \$3560  
Expense: \$4698

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**Greater Houston Area Section, District 9  
Annual Report**

**Table 2. Summary of Section Meetings in 2005**

<b>Date</b>	<b>Speakers</b>	<b>Topic</b>	<b>Attendance</b>
February 9	Michael Marcotte, City of Houston	Capital Improvements and 2005 Events	90
March 9	Tom Lambert/Loyd Smith, METRO	Regional Computerized Traffic Signal Systems, METRO LRT	89
April 13	Lee Dorger, City of Missouri City	City of Missouri City Projects and Fort Bend Toll Road	80
May 11	Frank Wilson, METRO	METRO LRT, METRO Solutions	75
July 13	John Gaynor, P.E., TxDOT	Keeping Houston Freeways Moving	96
August 17	Sylvia Garcia, Harris County Pct 2	Harris County Pct 2 Programs	
September 13	Fred Philipson, Team Texas\Harris County Toll Road Authority (HCTRA)	Team Texas and HCTRA projects in tolling.	89
October 29	Ron Jenson, Harris County	Shrimp Boil	320
November 9	John Whaley, Houston TranStar Wayne Gisler, Harris County Stuart Corder, TxDOT	Hurricane Rita Perspectives	90
December 13		Business Meeting and Elections	60

**To:** TexITE Board of Directors  
**From:** Gary B. Thomas, Chair, Web Committee  
**Date:** February 2, 2006  
**Re:** Web Committee Report

The October 2005 report listed 4 short term goals for the web site (to be completed in the next 4 months):

1. Expand the committee pages
2. On line submission of News and Calendar items
3. Aesthetic changes to the Update Profile page
4. On-the-fly creation of TexITE News email list

I'm pleased to report that most of these goals have been met. Items 2-4 have been fully completed. Anyone can submit a news or calendar item. These items are entered directly into the database but do not appear on the web page until they have been properly reviewed by the webmaster. The update profile page was improved for readability. There is also a page accessible only to the webmaster and roster manager that sends an email to all TexITE members that have opted to receive emails.

The committee pages, however, still lack some information that I would like to see posted. Only two committees have detailed pages describing their activities (Younger Member and Future Engineers).

In addition to those completed items, I've also added two other "hidden" features:

The first is a feature that counts the actual number of downloads of the TexITE Newsletter and the hard copy roster. This feature went active around Nov. 30. Since that date, the Fall 2005 newsletter has been downloaded 36 times and the Spring 2005 newsletter has been downloaded 8 times. Once the Winter newsletter is posted, we will be able to get an actual count of total downloads. This is a feature that the newsletter editor requested.

Finally, in order to keep the "Jobs Available" page fresh, I added a function that is only accessible to the webmaster that automatically sends an email to those contacts that have jobs posted for at least two months. The email has a direct link to the job posting and requests that they respond back within 5 days as to whether the job is still open or not. If they don't respond, the job posting is removed.

Short-term goals (items to be completed in the next 4 months):

1. Expand the committee pages
2. Expand the award pages to include the nomination process (suggested by a TexITE member)
3. Prepare pages for the summer meeting in College Station



**Date:** February 8, 2006  
**To:** TexITE Board Members  
**From:** Susan Langdon  
**Subject:** Roster Status

An updated pdf version of the roster was posted on the website earlier this week.

We have an on-going issue with email addresses not being kept current. A recent email that was sent out to the membership resulted in approximately 140 messages returned due to inaccurate email addresses in the database. Gary and I are investigating this issue and will have further information to report at the meeting in March.

Current roster statistics are listed in the table below.

<b>BREAKDOWN OF TexITE MEMBERS</b>	
<b>All TexITE</b>	
International Members	709
Subscribers	77
District Affiliates	4
<b>TOTAL</b>	<b>790</b>
<b>Dallas Section</b>	
International Members	177
Subscribers	15
<b>TOTAL</b>	<b>192</b>
<b>Greater Houston Section</b>	
International Members	144
Subscribers	20
<b>TOTAL</b>	<b>164</b>
<b>Greater Fort Worth Section</b>	
International Members	103
Subscribers	17
<b>TOTAL</b>	<b>120</b>
<b>Capital Section</b>	
International Members	116
Subscribers	9
<b>TOTAL</b>	<b>125</b>
<b>South Texas Section</b>	
International Members	49
Subscribers	3

<b>TOTAL</b>	<b>52</b>
<b>Brazos Valley Section</b>	
<b>International Members</b>	<b>62</b>
<b>Subscribers</b>	<b>4</b>
<b>TOTAL</b>	<b>66</b>
<b>In Texas, outside of an established section</b>	
<b>International Members</b>	<b>49</b>
<b>District Affiliates</b>	<b>4</b>
<b>TOTAL</b>	<b>53</b>
<b>Outside of Texas</b>	
<b>International Members</b>	<b>9</b>
<b>Subscribers</b>	<b>9</b>
<b>TOTAL</b>	<b>18</b>

If you have any questions, please feel free to contact me at 214.206.1954.

Thanks for the opportunity to be involved!!

Susan

**From:** Ragsdale, Walter [mailto:walter.ragsdale@jacobs.com]  
**Sent:** Tuesday, February 07, 2006 5:22 PM  
**To:** VanDeWalle, Brian  
**Cc:** Jcrawford@TAMU.edu  
**Subject:** TexITE Board Meeting

I can only attend the board meeting in the morning session so I wanted to send in a Legislative summary.

The following summarizes the key Issues for this Spring 2006:

1. Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) was passed recently by congress. The North Central Texas Council of Governments has prepared a 58 page Bill summary of how it effects programs in this area. See

[http://www.nctcog.org/trans/legislative/us\\_109th.asp](http://www.nctcog.org/trans/legislative/us_109th.asp)

2. The Governor has Indicated he will call a special Session on School finance in May. Since school financing receives a large portion of funding from the Gas Tax We will be watching to see how this effects Transportation.

3. The Mobility Partnership from Houston has requested a Attorney Generals opinion to determine what can be funded from Gas Taxes (including Schools). This could eliminate a lot of non transportation uses for the Gas Tax that it currently pays for.

See you from the Dallas TTI office

**Walter Ragsdale, P.E.**     [Walter.Ragsdale@Jacobs.com](mailto:Walter.Ragsdale@Jacobs.com)

**Jacobs Civil Inc.**

**6688 North Central Expressway**

**Suite 400, MB13 Dallas, Texas 75206-3914**

**Direct 214.424.7512**

**Main 214.424.7500**

**Mobil 214.213.4509**

**Fax 214.696.3499**

# **FUTURE ENGINEERS COMMITTEE DISTRICT 9 OF THE INSTITUTE OF TRANSPORTATION ENGINEERS**

**February 2006**

## **Purpose**

The purpose of the District 9 Future Engineers Committee is to encourage students in Texas public schools to seek higher education in the engineering and science fields, with an emphasis on transportation engineering.

## **Leadership**

Chair of Committee: Melisa Finley, Texas Transportation Institute, Brazos Valley Section

## **Membership**

John Black, Naztec, Inc., Greater Dallas Section  
Brian Bochner, Texas Transportation Institute, Brazos Valley Section  
Jason Crawford, Texas Transportation Institute, Greater Fort Worth Section  
Marc Jacobson, Texas Department of Transportation, South Texas Section  
Debbie Jasek, Texas Transportation Institute, Brazos Valley Section  
Cissy Sylo, City of Frisco, Greater Dallas Section  
Brooke Ullman, Texas Transportation Institute, Brazos Valley Section  
Jim Williams, UT Arlington, Greater Fort Worth Section

## **Activities Update Since Last Report**

1. Melisa Finley continued discussions with the Summer 2006 Local Arrangements Committee (LAC) about the possibility of conducting the webpage contest (aimed at 11<sup>th</sup> and 12<sup>th</sup> students) in conjunction with the Summer 2006 meeting in College Station.
2. Melisa Finley is working with committee members to identify the activities that each Section has done or is doing with respect to encouraging students in Texas to seek higher education in engineering and science fields. Once this information is collected, it will be posted to the committee webpage.

**AWARDS COMMITTEE  
DISTRICT 9 OF THE INSTITUTE OF TRANSPORTATION ENGINEERS**

**February 2006**

**Leadership**

Chair of Committee: Melisa Finley, Texas Transportation Institute, Brazos Valley Section

**Membership**

Kevin St. Jacques, Wilbur Smith Associates, Inc., Dallas Section

Andy Mao, Harris County, Houston Section

Beth Ramirez, City of Dallas, Dallas Section

**Activities Update Since Last Report**

1. On 1-31-06, Melisa Finley sent an email to the District 9 Board and District 9 Section Presidents regarding the Section Activities Award. The Awards Committee would like for ALL Sections to submit an application. Thus, the Awards Committee asks that each Section Representative encourage their respective Sections to complete the application and submit it to Melisa Finley by 5 pm EST on April 3, 2006. A follow-up email will be sent out prior to the deadline.
2. Melisa Finley is currently updating the Call for Nominations for the Transportation of the Year and Younger Member of the Year awards. These materials will be sent out shortly to all of the TexITE membership. The due date for nominations is May 15, 2006.





# TextITE Capital Area Section

Appendix N

## SECTION REPORT – MARCH 21, 2006

### Officers

- **President:** James Kratz – Carter & Burgess
- **Vice President:** Rene Garza – PBS&J
- **Secretary/Treasurer:** Doug Skowronek – TxDOT
- **Section Representative :** Rebecca Bray Wilbur Smith Associates
- **Webmaster:** Isam Bandak – PBS&J

### Membership

- Current Membership: 36
- Average Meeting Attendance: 10 to 20

### Financial

- Current Bank Balance: \$4,200

### Section Meetings

Date	Speaker	Topic
Feb 3		Site visit to the Siemens ITS manufacturing plant in Austin.

### Future Meeting topics:

- Texas MUTCD
- ADA in the Public Right-of-way
- Robert Mueller Redevelopment
- CTRMA Toll Study
- Site visit to SH 130/SH 45
- Site visit to 3M manufacturing plant.